



## What happens if the application is approved?

Your service will be notified that ISS has been approved for up to 12 months. If your service still requires additional support after the initial approval period they may talk to you about making a Renewal Application.

### How often will I need to provide evidence?

Your service may need to ask you for current evidence, such as a copy of the latest Health Care Card, to support the Renewal Application.

In some cases your service will be notified that further documentary evidence will not be required for your child whilst enrolled at your service.

### Who will have access to this information?

Relevant personal information collected by Your Child Care Service about your child is provided to DEEWR for the purpose of administering the IPSP. The DEEWR Parent/Guardian Consent form explains who will have access to the information provided.

DEEWR is committed to protecting the privacy of personal information and adheres to the requirements of the Information Privacy Principles contained within the Privacy Act 1988.

The Inclusion and Professional Support Program is funded by the Australian Government Department of Education, Employment and Workplace Relations.



### Further Information

If you'd like more information about ISS, please ask your early childhood education and care service or visit the Australian Government website.

[mychild.gov.au/pages/  
FamiliesSupportFamsCarersChild.aspx](http://mychild.gov.au/pages/FamiliesSupportFamsCarersChild.aspx)

**Please contact us or  
visit our website to  
find out more**

KU Children's Services  
129 York Street, Sydney NSW 2000  
Box Q132, QVB Post Office NSW 1230  
ABN 89 000 006 137  
ACN 000 006 137

[www.ku.com.au/inclusion-support](http://www.ku.com.au/inclusion-support)

© KU Children's Services 2012  
All images of children and artwork are from KU centres

# Inclusion Support Subsidy

*Information for families*



*in partnership with*

**Include  
Me.**  
Child and Family  
Inclusion Programs.



**The ISS assists eligible child care services to improve their capacity to include children with ongoing high support needs in quality child care.**



## What is the Inclusion Support Subsidy?

The Inclusion Support Subsidy (ISS) is funded by the Australian Government under the Inclusion and Professional Support Program (IPSP). KU Children's Services, in partnership with Include Me, administers ISS as the National ISS Provider.

If your child has ongoing high support needs and:

- ▶ has a diagnosis of disability; or
- ▶ is undergoing or awaiting assessment of disability; or
- ▶ is from a refugee or humanitarian intervention background;

then the child care service your child attends may be eligible to apply for ISS, to help your child to be fully included in the care environment.

It should be noted that ISS is limited to annual capped allocations, and eligibility for ISS does not mean an automatic entitlement to funding.

## What does the service do?

With the support of an Inclusion Support Facilitator, your child care service will determine whether ISS is required to include all children in the care environment. If ISS is required, the service will complete an ISS Application to submit to the National ISS Provider.

## What does this mean for my child?

If your child has ongoing high support needs and attends a centre based education and care service then the service may decide that an Additional Educator is needed for some of the time that your child attends. This means there will be an increased number of educators

within the room, which will assist the educators to provide education and care for all children. The ISS is not for one to one support for individual children.

In Family Day Care or In Home Care ISS provides an additional payment to the educator/carer in recognition of the additional care and attention required to include a child with ongoing high support needs.

## How is the ISS used?

ISS is money paid to your child care service to assist them to employ an Additional Educator for the room your child is in to increase the staff to child ratio.

Having an Additional Educator for the busiest times of the day can help make sure that the environment is inclusive for all the children as Additional Educators are employed to work with all the children in the room, not just your child.

ISS can also be applied for by Family Day Care and In Home Care Services. This ISS money is paid to the carer to acknowledge the extra work involved in caring for children with ongoing high support needs and the impact this has on the carer and care environment.

## What do I need to do?

To support an ISS Application, your service will be required to provide current evidence (dated within the last 12 months) that your child has ongoing high support needs.

If a child has a diagnosed permanent disability, documentary evidence which provides confirmation of the child's diagnosis may be sufficient (this does not have to be dated within the last 12 months).

You will need to sign a Department of Education, Employment and Workplace Relations (DEEWR) Parent/Guardian Consent Form to allow the service to include your child's information as part of their application for ISS.

## What evidence do I need?

**If your child has a diagnosed disability, evidence may include:**

- ▶ Centrelink documentation stating your eligibility for Carers Allowance with respect to your child
- ▶ Your child's Health Care Card stating the code (CD)
- ▶ Your child's Disability Support Pension (DSP) if they are over 16 years of age
- ▶ A qualified medical practitioner's confirmation of diagnosis
- ▶ The results of an assessment by a registered psychologist
- ▶ Evidence of a diagnosis provided by an Allied Health Professional, Registered Nurse or Nurse Practitioner

**If your child is undergoing continuous assessment, evidence may include:**

- ▶ An appointment letter for an assessment by a medical practitioner
- ▶ Supporting documentation or diagnostic report signed by a qualified medical practitioner or registered psychologist
- ▶ Report or supporting documentation signed by an Allied Health Professional, Registered Nurse or Nurse Practitioner

**If your child is from a refugee or humanitarian intervention background, evidence may include:**

- ▶ Documentary evidence of your child's refugee status, e.g. A relevant humanitarian-related visa code
- ▶ The results of an assessment by a qualified medical practitioner or registered psychologist