



Centre Support



Centre Support Information and Sample Pack

Centre Support's Philosophy

To provide educational resources and experiences that empower people to deliver the best for children

About Us

We pride ourselves on providing timely, accurate and uncomplicated information for our clients.

Firstly, we provide the support platform, products and services that allow educators, families and the community to establish a meaningful connection with the NQF and exchange information amongst each other to promote best practice.

Secondly, we act as the catalyst that brings the early childhood community together to collaboratively shape best practice, define standards and consider solutions to issues of mutual interest.

It is in this capacity, as a trusted partner and community facilitator, that we continue to respond to the opportunities set out in the NQF to improve the level of education and care across the country.

Matthew Stapleton is the CEO of Centre Support. Matthew has designed professional development tools for early childhood education and care services across key areas such as WHS, EYLF, NQF, Behaviour Guidance and Food Safety and Hygiene. These resources, professional development and training options are what Centre Support is all about.

As an Adjunct Member of Charles Sturt University's Research Institute for Professional Practices and Learning, Matthew is constantly involved with the latest research and thinking about young children's education and development. Previously a Head Teacher with TAFE NSW, he has also written and illustrated several children's books on issues including inclusion and diversity.

Perhaps most importantly, Matthew is the Owner and Approved Provider of an early learning centre in Dubbo that was recently rated exceeding in many quality areas, including educational program and practice. As an owner and Educational Leader, he is very much aware of what educators need and want.

Over the last two years Matthew for example, has presented Centre Support's The Educators Conferences (TEC) and shown thousands of delegates real, practical examples of how to enhance learning and overcome problems at their service.

Matthew and his team of dedicated professionals provide full phone and email support to our members along with a proven system to build your Quality Improvement Plan (QIP) every week ensuring that all elements are addressed over a twelve monthly cycle.

How we Assist Educators

Centre Support assists over three thousand ECEC services and over seventeen thousand educators across Australia to deliver high quality education and care under the NQF and approved learning frameworks.

- ✓ Proven quality NQF materials and professional development that is currently used in sixty percent of Australia's long day care services
- ✓ Custom made NQF resources for Long Day Care, Family Day Care and Outside School Hours Care
- ✓ Integrated resource package that includes Weekly Learning Activities to help build your QIP and phone and email support
- ✓ Policy Package which exceeds the minimum requirements of the NQF is used by over 1500 services across Australia to foster best practice
- ✓ Highly skilled and experienced trainers who deliver well-developed professional development and support that directly facilitates continuous improvement

Hear from our Clients

"We had a compliance visit on Wednesday and thanks to Centre Support, we complied in all areas... Much appreciated." Beryl Cappello, Meadowbank Multipurpose Learning Centre

"Rainbow Station Early Education Centre won the Australian Family Early Education and Care Awards: State Winners: NSW/ACT My Life My Super Early Childhood Service of the year 2016. We couldn't have done it without being members of Centre Support! This award recognises services that continuously set high standards for themselves, use innovation and excellence in planning and management to get there and in doing so, create a warm and inclusive community for their staff, families and children. State winners exemplify outstanding achievement across their service and recognises the achievements of the entire team." Leisl Pyke-Nott, Rainbow Station Early Education Centre in Casino NSW

"We find the weekly tasks extremely beneficial. They are simple and effective tools which allow us all to keep on track of the NQF and EYLF whilst at the same time supplying us with the evidence needed to meet our QIP in each of the quality areas." Chantelle Hartigan, Area Manager, Good Start Childcare

"Just like to inform everyone at Centre Support that our weekly learning activities have been great and we used them with our assessor that came out to assess our service. We have received Exceeding the National Quality Standards for each Quality Area and therefore the overall rating was Exceeding. We are now in the process of Excellence with through ACECQA and awaiting their response." Jacqui from Montessori Merrylands Childcare in Merrylands NSW

"Can you please pass on to the Centre Support team that we received 7 out of 7 EXCEEDING NQS for East Malvern ELC (second time for assessment for this service). Currently, all three of my centres are assessed as EXCEEDING. Thanks Centre Support!" Scott Zannes, Great Start Early Learning Centres VIC.

Best of all the parents love what we have been doing and were so impressed with their children's portfolios at the end of the year." Ragamuffins Child Care Centre

We know that no Service is the same

- ✓ With around sixteen hundred resources in our package, services can tailor these tools to ensure they are meeting their specific needs
- ✓ Centre Support does not issue pre-written curriculums or prescriptive documentation
- ✓ Our clients, a diverse mix of service types across Australia, direct the level of support and professional development they require

NQF Resources

OUR MOST COMPREHENSIVE PACK!

More than 17,000 educators use Centre Support's NQF Resources and Subscription each and every week to reflect on their practices and drive continuous improvement. We consistently see how educators gain a greater understanding of the Quality Improvement Plan process, Early Years Learning Framework Learning Outcomes, specific NQS Elements and the National Regulations. The positive improvement in practice and skills shown by educators using our resources shows just how successful our support can be!

How would a continuous improvement system that builds your QIP help you and your team?

Why?

- ✓ Build your QIP with weekly emails which walk you through the NQF
- ✓ Easy for all educators to implement!
- ✓ Proven results
- ✓ Clearly referenced to the NQS, EYLF and Regs

Hear from Sarah at First Steps Early Learning Centre

On the second day the assessor spent some time with me to check policies, procedures and our philosophy. She also commented on the honesty of our QIP.

With the help of Centre Support's weekly learning activities, my assistants knew all the answers because they had been working together and all have the knowledge. Centre Support's system is the foundation of learning for my educators. Everyone was calm and no one was overly stressed. My educators felt really prepared and I didn't need to do quick lessons for educators not knowing certain things. All educators were involved in the preparation process through building the QIP, weekly tasks and collaborative programming."

Cost

- ✓ \$1500
- ✓ Or 12 monthly payments of \$125
- ✓ Group services and owners of multiple services please contact us for a quote



What's included?

- ✓ NQF Resource Disc with resources for each NQS element
- ✓ Weekly Learning Activities - a continuous improvement system to build the QIP
- ✓ Assessment and Rating Preparation Pack
- ✓ NQF Policy Package
- ✓ NQF Checklist Package
- ✓ EYLF Implementation Package
- ✓ Information and posters for educators, families and the community
- ✓ In-service training and coaching discount packages
- ✓ Phone and email support

View samples online!

<http://www.centresupport.com.au/nqf-qip-3/>

T | 1800 440 102

F | 1800 308 029

W | centresupport.com.au

M | PO Box 3378 BANGOR NSW 2234

Centre Support Pty Ltd (ABN 29 132 937 538)

NQF Policy Package

With our NQF Policy Package, there is no need to spend countless hours of overtime writing, updating and worrying about policies for your service. If you are after the most comprehensive policies available, why not use our NQF Policy Package? More than 1,800 services already do!

Do your policies comply with the NQF?

Why?

- ✓ Directly referenced Regulations (National and State-based), NQS, best practice and EYLF
- ✓ Save time - no more unpaid overtime writing policies!
- ✓ Save money - how many hours of wages would it require to write a whole set of policies for the NQF?
- ✓ Tailor the 50 plus Word documents with ease
- ✓ Easy for the Nominated Supervisor to implement with all educators

Cost

- ✓ Only \$500 (add \$20 for CD)
- ✓ Group services and owners of multiple services please contact us for a quote

NQF Checklist Package

The NQF Checklists are the perfect tool to drive continuous improvement within your service. Use the Checklists within the rooms and take the stress away from the Nominated Supervisor. The Checklists help identify areas for improvement and are a great way to build your Quality Improvement Plan (QIP) in a manageable way.

How do you ensure continuous improvement?

Why?

- ✓ Manageable system to help build your QIP
- ✓ Used by over 17,000 educators to drive continuous improvement
- ✓ Based on Best Practice, Regulations, NQS and EYLF

Cost

- ✓ Only \$250 (add \$20 for CD)
- ✓ Group services and owners of multiple services please contact us for a quote



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EYLF Pack

The EYLF Pack has been designed to provide a clear system and process that allows educators to implement the Early Years Learning Framework (EYLF). The resources provide the essential tools educators need to plan, document and reflect on each child's learning and development against the EYLF Learning Outcomes.

Become an EYLF expert!

Why?

- ✓ Gives your educators the confidence they need to build partnerships with families
- ✓ Suitable for all educators regardless of abilities or qualifications
- ✓ Simple, clear and easy to follow with visual guides using a symbol system
- ✓ Allows you to individualise your service
- ✓ Prompts educators to review their practices and curriculum in a clear and systematic manner
- ✓ Stops educators having to reinvent curriculum processes and systems
- ✓ Applies to a range of care settings including long daycare, preschools, kindergartens and family day care

Cost

- ✓ Only \$300
- ✓ Group services and owners of multiple services please contact us for a quote

What's included?

- ✓ Training DVD
- ✓ Child Evaluation Templates (known as Celebration of Achievement Charts) to keep educators on track and ensure every child's learning progress is recorded
- ✓ Child planning templates to help build curriculum using children's strengths and interests
- ✓ An easy to use symbol system for programming
- ✓ More than 100 colour coded reminder posters to help educators learn and remember each and every EYLF Learning Outcome
- ✓ Parent input templates to gather programming information from parents
- ✓ EYLF implementation booklet

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Website: www.centresupport.com.au



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Professional Development

Centre Support has delivered and provided close to three and a half thousand services including -

- ✓ Over 700 training courses for more than 25,000 educators from 850 services across Australia
- ✓ Close to 45 conferences across Australia (by the end of 2016)
- ✓ 27 four hour workshops all over Australia (in 2015)

Strengthen your whole team of educators!

Current Courses

We're currently offering the following courses as well as tailored training to suit your requirements

- ✓ EYLF (view our website below for info on how we can tailor an EYLF course for your team!)
- ✓ National Quality Framework
- ✓ Work Health and Safety
- ✓ Behaviour Guidance
- ✓ Food and Hygiene
- ✓ Embedding Sustainability
- ✓ Risk and Play
- ✓ Documentation
- ✓ Reflection
- ✓ The Room Leader
- ✓ Leadership and effective communication
- ✓ Child Protection Refresher
- ✓ Implementing Centre Support resources

For more training info visit our website

Why?

- ✓ Our sessions are affordable
- ✓ They're conducted after-hours at services so there's no need to travel or hire casual educators
- ✓ Each session is visually engaging and highly practical
- ✓ Sessions directly link educators' practices to the NQF
- ✓ Promotes teamwork
- ✓ We continue to receive incredible feedback from educators
- ✓ We continue to see how our professional development strengthens the ECEC workforce

Cost

- ✓ Only \$790* for Full Subscription members or \$890* for non members
- ✓ This price covers a 2 hour session for up to 25 educators
- ✓ Includes a Certificate of Attendance for each educator
- ✓ If you have more than 25 educators, please contact us for a quote

*Travel charges may apply

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Audits

Centre Support has delivered over 500 occupational/workplace health and safety audits and food hygiene audits to identify the areas services should improve.

Take the stress out of the NQF

Audits Available

- ✓ Work Health and Safety
- ✓ Food and Hygiene
- ✓ Or combine the two!

For more training info visit our website

Why?

- ✓ We are a fresh set of expert eyes which looks at your whole service and takes away the stress of not knowing if you are doing well
- ✓ We show you areas that need improvement in a comprehensive Audit Report
- ✓ We show you and document what you are doing well in your service
- ✓ We have the knowledge, experience and resources to ensure you can improve your service.

Cost

- ✓ 16-30 Places / 2 rooms \$415 with Food and Hygiene Audit \$640 (2.5 hour audit)
- ✓ 31-50 Places / 3 rooms \$465 with Food and Hygiene Audit \$690 (3.0 hour audit)
- ✓ 51-70 Places / 4 rooms \$500 with Food and Hygiene Audit \$725 (3.5 hour audit)
- ✓ 71-90 Places / 5 rooms \$565 with Food and Hygiene Audit \$790 (4.0 hour audit)
- ✓ 91+ Places / 6 + rooms \$600 with Food and Hygiene Audit \$825 (4.5 hour audit)



Please call to arrange a quote if you have more than one service so we can arrange a special package deal and tailored support.

To view our SAMPLE AUDIT REPORT, please click on the link below:

<http://www.centresupport.com.au/audits-2/>

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Are you ready for your Assessment and Rating visit?

Are you dreading your coming assessment and rating visit? Not sure what you should be checking? Centre Support offers a complete Assessment and Rating Preparation Pack, only available with the full NQF Resource Pack, which guides you through each NQS Element to ensure you're ready for your Assessment and Rating visit.

- ✓ Our **Assessment Preparation Pack** provides a checklist and one or two activities for each NQS element
- ✓ There's also a detailed regulation checklist so you don't miss a thing. We know exactly what assessors are looking for
- ✓ Follow the step by step instructions so you and your team can confidently show assessors how hard you've been working and achieve the rating you deserve

But that's not all you get, because our **Preparation Pack** comes with our annual subscription for no extra cost. This means you get all of the following resources and support as well as:

- ✓ The most comprehensive up-to-date Policy Package
- ✓ Weekly Learning Activities to improve practice and help build your QIP
- ✓ Detailed NQS Checklists to ensure practices meet elements
- ✓ Resources for each element so educators and Educational Leaders can learn exactly what they need to do
- ✓ Online video training to teach your educators best practice
- ✓ Information, brochures and posters for families
- ✓ Examples and templates to help you build your Quality Improvement Plan

You may only get FOUR weeks' notice of your Assessment and Rating visit. Start preparing now!

This Pack is the best assessment tool you can find

From only \$29 per week – and you can use any funding you received under the Long Day Care Professional Development Programme.

Imagine how good you'll feel having successfully completed Assessment and Rating. This Pack could be the best decision you'll ever make.

To view our SAMPLE PACK, please visit our website [Centre Support SAMPLE PACK](#) or phone 1800 440 102 and discuss your options with one of our friendly team members.

**Centre Support
will help you take
the stress out of
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