

# Indoor Safety - Nominated Supervisor

NQS 2.2.1 Supervision

NQS 3.1.1 Fit for purpose

NQS 3.1.2 Upkeep

Name of the person conducting the checklist: \_\_\_\_\_ Date: \_\_\_\_\_

## Equipment and Facilities

Is there safe access into and within Service for children and adults, including those with disabilities eg no hazards for wheelchairs or those with impaired sight, hearing or mobility?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Does all indoor equipment comply with the Australian Standards?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are heaters using combustible materials ducted outside?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is there adequate ventilation if gas heaters are used?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Has all equipment and resources been evaluated for pinch points and sharp areas?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are all floors, steps etc non-slip?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are all floors non-porous for easy cleaning?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is safety glass installed according to Australian Standards on all glass doors and windows accessible to children, and safety decals on both sliding doors and plate glass doors at child and adult eye level?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do all toys meet Australian safety standards, are they age appropriate, regularly cleaned and non-toxic?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are there barriers to balconies, stairways, kitchen, bathroom, laundry, garage, other levels in the Service, front and back garden?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are all heaters, coolers, fireplaces, stoves, microwaves, power points, and office equipment inaccessible to children?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are all steps stable and non-slippery?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are there lockable cupboards for the storage of hazardous substances and equipment?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

## Hygiene

Is all equipment and fittings (including lights) maintained in a safe and clean condition at all times?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
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Actions required