

Learning Documentation Nominated Supervisor OSHC

NQS 1.3.1 Assessment and planning cycle

NQS 1.3.3 Information for families

NQS 6.1.2 Parent views are respected

Name of the person conducting the checklist: _____ Date: _____

Accessibility

Do you regularly check curriculum planning sheets, learning stories, photos, artwork, family input sheets, strength trees etc are displayed where families can easily see them? Yes No NA

Do you regularly check that educators update learning stories, artwork etc which is displayed in the rooms? Yes No NA

Involvement

Do you regularly showcase children's artwork, learning activities etc in newsletters, on Facebook, via emails etc? Yes No NA

Do you make sure families know and understand the principles, practices and learning outcomes of the Learning Framework (MTOF)? Yes No NA

Are there formal and informal opportunities for families to discuss their child's progress with educators? Yes No NA

Do you encourage families to regularly contribute to the curriculum by sharing information about their daily lives? Yes No NA

Do you hold regular family gatherings eg barbecues where families and educators can discuss issues in informal settings? Yes No NA

Do you make sure educators use Celebration of Achievement Charts or similar as a summative assessment of children's progress against the learning outcomes? Yes No NA

Monitoring

Do you regularly check children's portfolios to check progress against learning outcomes? Yes No NA

Do you regularly review the quality and attractiveness of learning documentation displayed in the rooms? Yes No NA

Actions required