

# CENTRE SUPPORT TRAINING EVENTS

## TERMS AND CONDITIONS

**Registration:** All prices quoted are inclusive of GST.

**Cancellations:** No refunds will be given once you have booked and paid for a training event. You may substitute attendees without additional cost. Please advise who is attending/no longer attending by email ([admin@centresupport.com.au](mailto:admin@centresupport.com.au)).

**Behaviour:** CENTRE SUPPORT reserves the right to prohibit the entry of any person to any training event, or to eject any person from CENTRE SUPPORT training events based on behaviour deemed inappropriate by CENTRE SUPPORT staff and/or its agents and others working under its authority. Canvassing or the distribution of promotional materials by attendees is strictly prohibited. Attendees violating this policy will be asked to leave the event and no refund will be offered.

**Privacy Notice:** CENTRE SUPPORT is concerned with the protection of your privacy. We support the privacy principles contained in the *Privacy Act 1988* (Cth). CENTRE SUPPORT collects your personal information in order to provide you with a "Certificate of Attendance" for the training event. Centre Support also collects and stores your personal information for the purposes of providing you with information about our education and training resources and events. CENTRE SUPPORT may use your details to promote products and services in the form of email communications and/or other types of communication. If you wish to 'opt out' of receiving CENTRE SUPPORT communications, or have any concerns or complaints about your personal information, email [info@centresupport.com.au](mailto:info@centresupport.com.au)

**Refreshments:** Morning tea OR lunch is provided. Unfortunately, Centre Support is unable to cater for special dietary requirements.