

# Transitions - Consent Transition to School Statement Release

Parent/carer: Release your child's transition statement

<b>Child's name:</b>	<b>Parent/carer's name:</b>
This form enables you to give consent for your child's transition statement to be shared by the <b>&lt;insert name of service&gt;</b> with their new school teacher and/or other relevant staff at their new school.	

The transition statement:

- contains valuable information that will help to ensure your child is appropriately supported to have a positive start to school
- provides a summary of your child's learning and development at the end of the **<insert kindergarten or preschool>** year
- identifies your child's strengths and interests, and includes suggestions to help your child settle into school.

The **<insert kindergarten or preschool>** teacher or educators will work with you and your child to complete the transition statement. This gives you the opportunity to record what you know about your child and how they can best be supported when they start school.

This transition statement belongs to you, and you will receive a copy when it is completed. You can review the transition statement and request that any incorrect personal information about you and your child be corrected.

You have the opportunity to give consent for the **<insert name of service>** to send the completed statement to your child's school and outside school hours care service (if applicable). This information will be retained by the service, school and outside school hours care service in accordance with applicable privacy laws.

Do you consent to your child's transition statement being shared with your child's school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you consent to your child's <b>&lt;insert kindergarten or preschool&gt;</b> teacher or educators contacting your child's school teacher and/or other relevant school staff to discuss the information in the transition statement with them?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you consent to your child's transition statement being shared with your child's outside school hours care service?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do you consent to your child's school teacher and/or other relevant school staff contacting your child's <b>&lt;insert kindergarten or preschool&gt;</b> teacher or educators to discuss the information in the transition statement with them?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

**Signature of parent/carer**

**Date**

**Signature of parent/carer**

**Date**

\_\_\_\_\_ / /

\_\_\_\_\_ / /

**Note:** Only one parent/carer's signature is required.

Your name	
Your relationship to the child	
Your phone number	
Your email	
Your preferred language	
Child's date of birth (dd/mm/yyyy)	/ /
Child's gender	<input type="checkbox"/> Female <input type="checkbox"/> Male
Is your child of Aboriginal and/or Torres Strait Islander descent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of the school where you would like to send the transition statement (if known)	
School's address <b>or</b> email address Please advise your child's kindergarten teacher if you would not like your child's transition statement to be sent by email.	Street: Suburb/town: Postcode: Email address:
<b>Service use only</b> Date sent to nominated school	/ /

## Kindergarten teacher permission

The <insert kindergarten or preschool> <insert teacher or educator> would be pleased to be contacted to discuss the information contained in the transition statement with the new school teacher and/or other relevant school staff. (Parent/carer consent is required for this contact to be made.)			
Service name:			
Address:			
Phone number:			
<b>Preferred contact</b>			
By phone	<input type="checkbox"/>	Best time/s to call:	
By email	<input type="checkbox"/>	Best email address:	
Name of teacher or educator:			
Signature:		Date:	/ /

**Disclaimer:** The information contained in this statement is confidential and contains legally privileged information. It is intended solely for use by the school where the child named is currently enrolled. If this statement is not for you, please notify the sender immediately, and securely destroy this copy. Any disclosure, copying, distribution or taking action in relation to the contents of this information is strictly prohibited and may be unlawful. Confidentiality and/or legal privilege are not waived or lost by reason of mistaken delivery.