

Blue Card System – Information Sheet

How to meet identification requirements to apply for a blue card

This information sheet provides guidance for people applying for a blue card who cannot provide the required identification documents. For example, they do not have a birth certificate or a bank account in their name, or their identification documents have been destroyed or lost due to fire, theft or natural disaster.

What identification documents do you need to apply for a blue card?

To satisfy the identification requirements on the blue card application form, you must provide either:

One current, original document from List 1 and one current, original document from List 2 which together show your **full name, date of birth and signature**.

List 1 + List 2

OR

Two current, original documents from List 1 which together show **your full name, date of birth and signature**.

List 1 + List 1

List 1 – Primary documents

- Driver licence/learner permit/proof of age card (with photo)
- Australian passport (current or expired in the last two years)
- Birth certificate (or extract)
- Proof of Australian citizenship or permanent residency
- Overseas passport (current)

List 2 – Secondary documents

SIGNATURE DOCUMENT

- Pensioner concession card/Department of Veterans' Affairs health entitlement card/Seniors health card/Health care card/any other current financial entitlement card issued by the Department of Human Services
- Credit card or bank card
- Positive notice blue or exemption card
- Student identification card issued by an educational institution (with photo and signature)
- Queensland gaming machine licence

NON-SIGNATURE DOCUMENT

- Queensland licence issued under the *Weapons Act 1990*
- Medicare card
- Queensland crowd controller/private investigator/security officer licence
- Passbook or account statement issued by a financial institution dated in the last six months
- Australian taxation assessment notice dated in the last six months

Request to consider alternative identification

If you cannot satisfy the identification requirements and you have other documents which have identifying details such as full name, date of birth and signature, you may complete and submit a *Request to consider alternative identification* form with your blue card application. Blue Card Services will then assess your request and will advise you if further identification is required.

Applicant declaration

You must sign the declaration in the 'Applicant's details' section on the blue card application form and the 'Blue card applicant's declaration' on the *Request to consider alternative identification* form.

Organisation declaration

If you are a paid employee, volunteer or student, your employer, volunteer coordinator or education provider must sign the declaration in the 'Organisation declaration' section of the blue card application and the 'Organisation/prescribed person's declaration' on the *Request to consider alternative identification* form confirming that they have sighted your alternative identification documents and that these match your personal details provided.

Prescribed person declaration

If you are carrying on a business, a prescribed person must sign the declaration in the 'Declaration by prescribed person' section of the blue card application and the 'Organisation/prescribed person's declaration' on the *Request to consider alternative identification* form confirming that they have sighted your alternative identification documents and that these match your personal details provided.

Information for Aboriginal and/or Torres Strait Islander applicants

If you are an Aboriginal and/or Torres Strait Islander and are having difficulty providing identification documents to Blue Card Services, we have a *Declaration of Identity* document which we accept as alternative identification.

You can get this document by telephoning Blue Card Services on **3211 6999** or **1800 113 611**.

The *Declaration of Identity* document must be witnessed by one of the following people:

- Chair/Deputy Chair Council
- School Principal
- Director of Nursing (Queensland Health)
- Justice of the Peace
- Commissioner for Declarations
- Lawyer
- General Practitioner (Doctor)
- Officer in Charge (Queensland Police Service)

Members of your family (i.e. parents, grandparents, siblings, children or grandchildren) cannot sign this document.

Provide this document together with a *Request to consider alternative identification* form when you submit your blue card application.

Example

If you only have one or more List 2 identification documents such as a current Medicare card or current bank card and do not have **any** other identification documents, you should:

- tick in the 'Proof of Identity' section that you have a current Medicare card (or bank card)
- complete a *Request to consider alternative identification* form and attach a *Declaration of Identity* document, and
- submit these forms together with your blue card application.