

Daily Safety Check

NQS 2.1.2 Health practices and procedures

2.2.1 Supervision

3.1.2 Upkeep

(There's also a daily safety check template for each day of the week.)

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = Embedded I do that **ALL** the time

K = I know I need to do that, but I don't do it all the time

T = Please teach me how to do it or improve my understanding of why I need to do it.

Outside	ED1	ED2	ED3	ED4	ED5
Dangerous/sharp objects are removed eg glass, broken windows, syringes					
Dangerous items are inaccessible to children eg power tools, screwdrivers					
Sharp surfaces are smoothed or children's access to them blocked eg protruding screws, splintered wood, sharp edges					
Garbage is inaccessible to children					
Hazardous storage area is locked					
Any animal waste or sharp objects removed from sandpit					
Water storage containers are empty or inaccessible to children					
Sharp, poisonous, allergy causing plants are removed					
Dangerous animals or insects eg wasps, redback/funnel web spiders, snakes are removed					
Broken equipment is removed					
Objects which children may use to climb over fence are removed					
Under centre – no access					
Fly screens secure					
Environment clean and tidy. Rubbish removed.					
Floors, stairs, steps, paths are non-slip					
Loose fill materials are deep enough					
Sandpit clean with no animal poo or sharp objects					
Water Storage Containers empty /inverted					
Inside					
Dangerous items are inaccessible to children eg knives, scissors					
Children's artwork – away from fans and heaters					
Doors unbroken and have finger jam protectors					
Electrical cords and cords from blinds and curtains inaccessible to children, especially in cot room					
Safety plugs cover unused electrical outlets					
Nappy buckets are inaccessible to children					
Hazardous chemicals, medicines, knives stored in locked cupboards					
Broken equipment or resources are removed					
Trip hazards removed eg curling mats					
Hot drinks are out of reach for children					
Kitchen, laundry, storage areas inaccessible to children					

Cleaner's cupboard locked					
Choking hazards eg from small toy parts removed					
Employee's personal possessions eg bags inaccessible to children					
Barriers are age appropriate, child proof, self locking					
Emergency evacuation diagram/procedures displayed and fire equipment accessible/operational					
First aid kit in correct place					
Floors, stairs, mats and rugs are non-slip					
Furniture and nursery equipment secure and safe eg no tip over hazards					
Heaters /Fans guarded and inaccessible to children					
Room Layouts show clear exit paths through setup of toys and children					
Hygienic environment throughout service					

Actions required