

# Environment Safety Check Educators

## NQS 2.1.2 Health practices and procedures

### 2.2.1 Supervision

### 3.1.2 Upkeep

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

**E = Embedded** I do that **ALL** the time

**K = I know** I need to do that, but I don't do it all the time

**T = Please teach** me how to do it or improve my understanding of why I need to do it.

Outside	ED1	ED2	ED3	ED4	ED5
<b>Doors</b> have finger jam protectors					
<b>Environment</b> is clean and tidy. You'd be happy to leave your child here. No garden debris or other rubbish lying around.					
<b>Equipment</b> over a metre high is secured to ground					
<b>Fence</b> secures outdoor play areas on all sides from roads, water hazards, driveways and intruders. Fences at correct height with childproof self-locking gates and locks as required					
<b>Garages and sheds</b> locked					
<b>Garbage</b> is in lidded secure bins which are in clean and safe condition. Does not attract vermin					
<b>Hygienic environment</b> protects against infectious diseases and vermin, bacteria, mildew, lead, asbestos and other dust allergen.					
<b>Paths, stairs, steps</b> are not slippery					
<b>Pesticides</b> , herbicides, petroleum, kerosene and solvents are stored safely					
<b>Poisonous/prickly/allergy inducing plants</b> are identified, removed, inaccessible to children					
<b>Sandpit</b> has no sharps, animal excrement or dangerous objects					
<b>Smoke free environment</b> in all areas					
<b>Supervision and visibility</b> - children are visible and supervised at all times. There is a supervision plan for areas that are difficult to see/supervise					
<b>Under Service access</b> (including buildings on stilts and footings) is locked or access blocked					
<b>Water troughs or wading pools</b> are empty and inverted if not being used					
<b>Window fly screens</b> are securely fitted and maintained					
<b>Wooden pieces of equipment</b> are free from splinters, loose nails etc					
<b>Inside</b>					
<b>Access into, within and out of Service</b> for all children and adults, including those with a disability is safe and there are no hazards eg for wheelchairs or those with impaired sight, hearing or mobility. Appropriate security, toilet and washing facilities					
<b>Barriers</b> are age appropriate, child proof, self-locking barriers to balconies, stairways, kitchen, bathroom, laundry, garage, other levels in the Service, front and back garden					
<b>Blind/curtain cords</b> are inaccessible to children <b>especially babies in cots</b>					
<b>Choking hazards</b> eg small toy parts, beads, nuts, blind and curtain cords, plastic bags, sandwich bags and balloons are removed or inaccessible					

<b>Decorations and children's artwork</b> aren't near ceiling fans, air conditioners or heaters, and are not displayed with tacks, pins, and staples					
<b>Electrical cords</b> don't obstruct movement or present a safety hazard					
<b>Electrical outlets</b> have safety plugs/protectors					
<b>Entry Doors</b> are locked at all times <b>with bells on doors</b>					
<b>Fire</b> equipment eg blanket, extinguisher, smoke detectors are in correct place and work					
<b>First aid kit</b> is in correct place and fully stocked.					
<b>Floors, stairs, mats and rugs</b> are not slippery					
<b>Hazardous substances</b> are stored in locked cupboards eg chemicals, medicines, razors, knives and electrical equipment. Cleaner's cupboard is locked					
<b>Heaters, coolers, fireplaces, stoves, microwaves and office equipment</b> are inaccessible to children. Heaters and fans have guards. Heaters are away from children's cots. Heaters using combustible materials are ducted outside. There is adequate ventilation while gas heaters used					
<b>Hot water</b> supply is regulated to keep it below the temperature where a child can be scalded (Any new hot water installations in early childhood services are required to ensure water delivered from the tap does not exceed 45°C)					
<b>Hygienic environment</b> protects against infectious diseases and vermin, bacteria, mildew, lead, asbestos and other dust allergens					
<b>Machinery, tools and equipment etc</b> are stored securely and are inaccessible to children					
<b>Noise</b> is at reasonable levels and not excessive					
<b>Personal items</b> like bags, sharp instruments, toiletries and medicines (eg in handbags) kept secure and are inaccessible to children					
<b>Pets and animals</b> are vaccinated, wormed, don't have fleas, are clean and healthy. Pet accessories like pet food, litter boxes, pet toys kept away from children. Dogs excluded from children's play areas					
<b>Room Rules</b> promote safety eg no running indoors					
<b>Room set ups</b> reduce risk of accidents and collisions eg clear paths around activities					
<b>Safety glass</b> is installed according to Australian Standards on all glass doors and windows accessible to children, and safety decals on both sliding doors and plate glass doors at child and adult eye level					
<b>Smoke free environment</b> in all areas					
<b>Stairways</b> , ramps, corridors, hallway, external balcony enclosed to prevent a child falling					
<b>Supervision of children</b> so that children are visible and supervised at all times including in high risk areas like <b>high chairs, change tables, nappy change and</b> toilet areas. There's at least two educators on premises at all times with vision of each other and the children, <b>including when changing nappies or washing children</b>					
<b>Toys</b> meet safety standards, age appropriate, regularly cleaned, unbroken and non-toxic					



## Actions required