Inclusion Support Educators and Room Leaders

NQS 6.2.1 Transitions

6.2.2 Access and Participation

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = **Embedded** I do that **ALL** the time

K = I **know** I need to do that, but I don't do it all the time

T = Please **teach** me how to do it or improve my understanding of why I need to do it.

Educators	**ED1**	**ED2**	**ED3**	**ED4**	**ED5**
Do you identify concerns about a child's development or behaviour using the EYLF/MTOP Learning Outcomes?					
Do you keep a confidential, written record of the child's behaviours, learning issues?					
Do you discuss child's behaviour or symptoms with Room Leader?					
Do you discuss child's behaviour or symptoms with Nominated Supervisor if Room Leader doesn't respond to concerns?					
Room Leaders					
Do you discuss child's behaviour or development with child's parents, referring to written evidence collected by educators?					
Do you or Nominated Supervisor give families contact information for relevant professional/support services to meet child's needs?					
Do you or the Nominated Supervisor give family written information (eg letter) about child's behaviour or symptoms in relation to EYLF/MTOP Learning Outcomes for support/professional service?					
Do you or Nominated Supervisor ask family if they may contact professional/support service if relevant?					
Do you display plan if appropriate in location which protects child's privacy?					
Do you or Nominated Supervisor diarise to regularly discuss child's progress and implementation of plan with professional or support service and family?					
Do you hold regular meetings with educators to discuss child's progress and any issues with plan?					

Actions required

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