

Learning Documentation - Nominated Supervisor

NQS 1.3.1 Assessment and planning cycle

NQS 1.3.3 Information for families

NQS 6.1.2 Parent views are respected

Name of the person conducting the checklist: _____ Date: _____

Accessibility

Do you regularly check curriculum planning sheets, learning stories, photos, artwork, family input sheets, strength trees etc are displayed where families can easily see them?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you regularly check that educators update learning stories, artwork etc which is displayed in the rooms?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Involvement

Do you regularly showcase children's artwork, learning activities etc in newsletters, on Facebook, via emails etc?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you make sure families know and understand the principles, practices and learning outcomes of the Learning Framework (eg EYLF)?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are there formal and informal opportunities for families to discuss their child's progress with educators?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you encourage families to regularly contribute to the curriculum by sharing information about their daily lives?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you hold regular family gatherings eg barbecues where families and educators can discuss issues in informal settings?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you make sure educators use Celebration of Achievement Charts or similar as a summative assessment of children's progress against the learning outcomes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Monitoring

Do you regularly check children's portfolios to check progress against learning outcomes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you regularly review the quality and attractiveness of learning documentation displayed in the rooms?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Actions required