

Nappy Change Safety and Hygiene - Nominated Supervisor

NQS 2.1.2 Health practices and procedures

NQS 2.2.1 Supervision

NQS 3.1.2 Upkeep

Name of the person conducting the checklist: _____ Date: _____

Facilities

Is there a "spill kit" nearby to clean spills of urine, poo, blood, and vomit (with gloves, paper towel, disposable cloths or sponge, detergent, bleach, scraper and pan)?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are two nappy change surfaces used during the day eg a waterproof sheet over the change mat is removed at lunch time	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are nappy creams and cleaning products inaccessible to children?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Supervision

Are children supervised AT ALL TIMES on the change table?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators engage with children on the table eg singing or nursery rhymes	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Display

Are nappy changing procedures displayed?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are hand washing procedures displayed?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Nappy change area

Does the nappy change area look inviting?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the nappy change area comfortable for children?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the overall clean?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Has the area been clean all day?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the area always prepared and well stocked for changing nappies?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Change procedures

Is paper towel on table, wipes and bag for dirty nappy close and ready?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are gloves worn to change nappies?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are older children helped up the steps to the change table?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is excess poo removed and flushed down toilet?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are children's bottoms cleaned wiping from front to back and dried with wipes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are soiled nappies, paper towels, wipes and gloves sealed in plastic bag and placed in a hands free lined, lidded bin or placed in bin for removal at end of nappy change?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are nappy bins inaccessible to children?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is soiled clothing (and cloth nappy if relevant) sealed in a bag for washing?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are parents advised if child has soiled clothing?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the paper on the change table removed before dressing child in clean clothes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are gloves removed before touching clean clothing or clean nappy?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do staff wash their hands three times during the nappy change procedure: before they start, after changing the nappy, after cleaning the change table?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do staff wash infants hands with pre-moistened disposable wipes and dry them?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Cleaning Procedures

Is the change table cleaned with detergent and warm water after each nappy change?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the change table rinsed and dried (eg with paper towel) after washing?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the change table disinfected if there are spills of blood, urine, poo or vomit which are known/suspected to be infectious?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are cleaning products inaccessible to children?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Actions required