Partnership with families  
24th August to 28th August 2020

Dear Families,

As a part of the continuous improvement required by the National Quality Standard, this week we are:

* ensuring we design and maintain the Service in ways that promote each child’s participation and learning, and comparing these practices against the Government’s exceeding measures. If you’d like more information about the practices required to achieve exceeding please let me know
* reviewing our Tobacco Drug and Alcohol Policy.A Summary follows:

**Tobacco Drug and Alcohol Policy**

* The consumption of alcohol, tobacco and illicit drugs by any person is banned:
* inside or outside the service, including in the car park
* on incursions/excursions, while travelling with a child, at educator/parent meetings, or at any work related social activity where children are present
* In relation to social events at the service involving service families:
* smoking is prohibited
* alcohol may be consumed outside work hours if children are not present. Alcohol may only be brought into the service immediately prior to the event, and only after all children have been collected. Any leftover alcohol will be removed from the premises immediately after the event ends.
* Any alcoholic gifts given to staff will be immediately removed from the premises and alcohol will not be stored on the premises
* No-one will attend the service if affected by alcohol or drugs
* No smoking signs will be displayed at the service.

There is a copy of the policy near the sign in/out sheet. Please take a moment to read it .

We value any feedback you may have.

Nominated Supervisor