Partnership with families  
21st September to 25th September 2020

Dear Families,

As a part of the continuous improvement required by the National Quality Standard this week we are reviewing some of our professional development activities from earlier weeks including those relating to:

* Professional communication and interactions
* Teaching practices
* Use and presentation of our indoor and outdoor environments

Please let us know if we can provide any further information on these topics.

We’re also reviewing our Head Lice Policy and Sand Pit Policy. Summaries follow:

**Head Lice Policy**

* Anyone can get head lice. They are spread by direct head to head contact because they cannot jump or fly
* An educator may discreetly and respectfully examine a child’s head if they suspect the child has head lice
* If head lice are identified:
* educators will ensure there is no head to head contact with other children eg through cuddling. If they believe it will be difficult to prevent head to head contact, parents will be contacted to collect the child
* child must be treated at home with the ‘condition and comb’ method, chemical lice treatment or a combination of both methods
* child may return the following day if effective treatment has started and there are no live lice on child’s head
* the Nominated Supervisor will place a notice near the service entrance about the head lice outbreak.

**Sand Pit Policy**

Educators will ensure:

* the sandpit has adequate drainage
* the timber has not been treated with Copper Chromium Arsenate
* the sandpit is filled with washed beach or river san, not builders’/brick sand which is unsuitable
* the sand is at least 500mm deep, and replenished when it drops 100mm below the top edge
* any natural elements (eg boulders) are stable and cannot be moved
* the sandpit is adequately shaded
* they clean the sand by regularly exposing it to sunshine and fresh air
* they rake sand pits before use and regularly during the day, carefully removing and disposing of any contaminated sand or dangerous matter
* they turn the sand over monthly to aerate it
* they change the sand at least annually and whenever it’s extensively contaminated
* they remove toys from the sandpit at the end of each day
* they cover sand pits closely when they’re not in use.

There is a copy of the policies near the sign in/out sheet. Please take a moment to read them. We value any feedback you may have.

Nominated Supervisor