



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Mats, paths, trips falls

Coloured toys on coloured is a tripping hazard.

Mat curling up on edge.



Coloured toys on coloured is a tripping hazard.

Path outside lifting from tree root and child tripping.

Coloured toys on coloured is a tripping hazard.

Path outside lifting from tree root and child tripping.

Mats in good condition kept away from walkway areas in the room and no coloured toys on coloured mats left out after use.



Educators



Children



Families



Others



Step 1. What is the hazard?



Coloured toys on coloured mat in walkway. Parent in high heel shoes in a rush walks in and trips on toys and hits her head on book case and dies.



Step 2. What is the risk?

		++ very likely	+ likely	- unlikely rare	-- very unlikely
Kill, Permanent Disability		1	1	2	3
Long term illness Serious Injury		1	2	3	4
Medical Attention Several Days Off		2	3	4	5
First Aid Needed		3	4	5	6

The numbers show how important it is to do something:
1 - it is extremely important to do something about this hazard as soon as possible
6 - this hazard may not need your immediate attention.



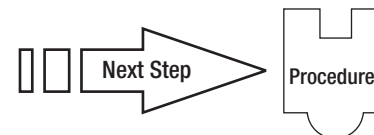
Step 3. What can we do to protect everybody?

Substitute for a lesser risk	Yes	No
Isolate the hazard from the person at risk	Yes	No
Minimise the risk through engineering means	Yes	No
Implement change through administrative means	Yes	No
Use personal protection PPE	Yes	No



Step 4. List the step by step procedure we need to make it safe.

- Ensure all mats are set up out of the natural walkways in the rooms*
- Add a section to the daily checklist to ensure mats and toys are set up correctly*
- Tell parents about the dangers of walking across the mats*
- Ensure staff and children don't spread the activities or toys off the mats*



Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



W / OHS New Families



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

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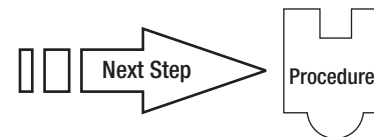


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Step 4. List the step by step procedure we need to make it safe.



Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Mats, paths, trips falls



Educators



Children



Families



Others



Step 1. What is the hazard?



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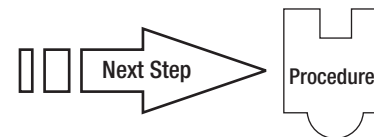


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Manual Handling



Educators



Children



Families



Others



Step 1. What is the hazard?



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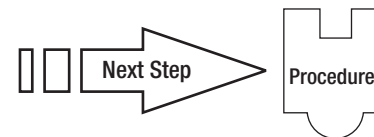


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Heights & Softfall



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

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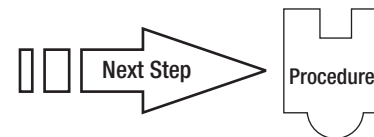


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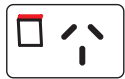
Medical attention and several days off work



First aid needed



SAFE



Electrical and Cords



Educators



Children



Families



Others



Step 1. What is the hazard?



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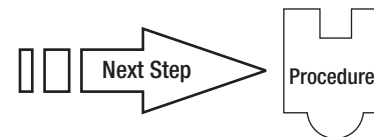


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Kill or cause permanent disability



Long term illness or serious injury



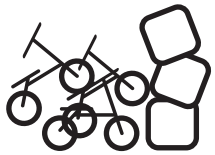
Medical attention and several days off work



First aid needed



SAFE



Storage



Educators



Children



Families



Others



Step 1. What is the hazard?



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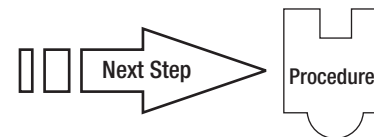


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Long term illness or serious injury



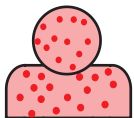
Medical attention and several days off work



First aid needed



SAFE



Food, Water and Allergies



Educators



Children



Families



Others



Step 1. What is the hazard?



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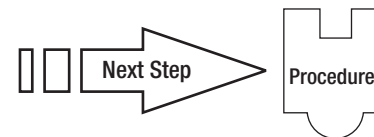


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



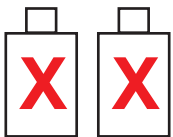
Medical attention and several days off work



First aid needed



SAFE



Chemicals



Educators



Children



Families



Others



Step 1. What is the hazard?



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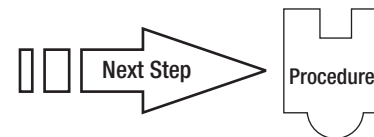


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Clothing for Staff & Children



Educators



Children



Families



Others



Step 1. What is the hazard?



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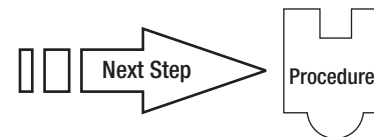


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Buildings & Gates



Educators



Children



Families



Others



Step 1. What is the hazard?



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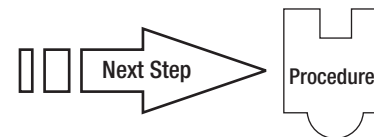


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Long term illness or serious injury



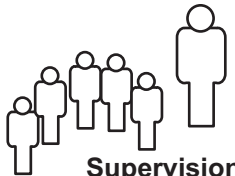
Medical attention and several days off work



First aid needed



SAFE



Supervision



Educators



Children



Families



Others



Step 1. What is the hazard?



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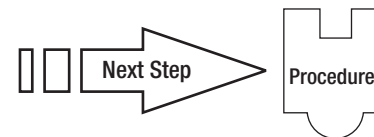


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Car Parks



Educators



Children



Families



Others



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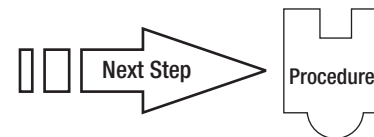


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Toilet & Nappy Change



Educators



Children



Families



Others



Step 1. What is the hazard?



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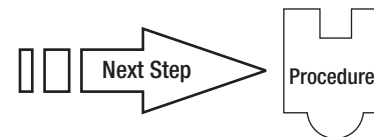


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Entrance and Foyers



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

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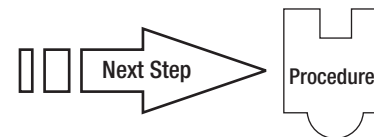


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Kill or cause permanent disability



Long term illness or serious injury



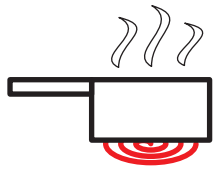
Medical attention and several days off work



First aid needed



SAFE



Kitchen



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

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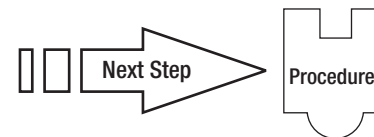


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Kill or cause permanent disability



Long term illness or serious injury



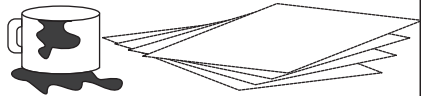
Medical attention and several days off work



First aid needed



SAFE



Staff Room



Educators



Children



Families



Others



Step 1. What is the hazard?



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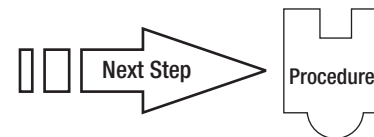


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Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Outdoor Play Area



Educators



Children



Families



Others



Step 1. What is the hazard?



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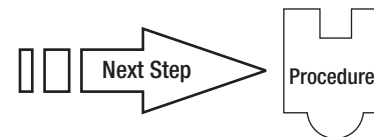


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Long term illness or serious injury



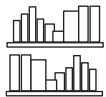
Medical attention and several days off work



First aid needed



SAFE



Office



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

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6 - this hazard may not need your immediate attention.

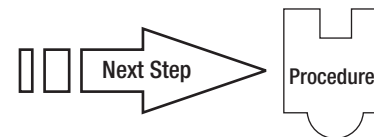


Step 3. What can we do to protect everybody?

Substitute for a lesser risk	Yes	No
Isolate the hazard from the person at risk	Yes	No
Minimise the risk through engineering means	Yes	No
Implement change through administrative means	Yes	No
Use personal protection PPE	Yes	No



Step 4. List the step by step procedure we need to make it safe.



Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE

Work place harassments and bullying



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

		++ very likely	+ likely	- unlikely rare	-- very unlikely
Kill, Permanent Disability		1	1	2	3
Long term illness Serious Injury		1	2	3	4
Medical Attention Several Days Off		2	3	4	5
First Aid Needed		3	4	5	6

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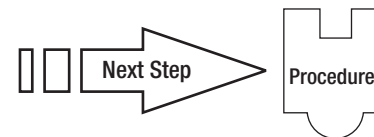


Step 3. What can we do to protect everybody?

Substitute for a lesser risk	Yes	No
Isolate the hazard from the person at risk	Yes	No
Minimise the risk through engineering means	Yes	No
Implement change through administrative means	Yes	No
Use personal protection PPE	Yes	No



Step 4. List the step by step procedure we need to make it safe.



Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Excursions



Educators



Children



Families



Others



Step 1. What is the hazard?



Step 2. What is the risk?

		++ very likely	+ likely	- unlikely rare	-- very unlikely
Kill, Permanent Disability		1	1	2	3
Long term illness Serious Injury		1	2	3	4
Medical Attention Several Days Off		2	3	4	5
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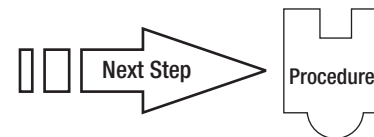


Step 3. What can we do to protect everybody?

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Step 4. List the step by step procedure we need to make it safe.



Do we need to make a new procedure or add an item to a checklist



Kill or cause permanent disability



Long term illness or serious injury



Medical attention and several days off work



First aid needed



SAFE



Educators



Children



Families



Others





Step 1. What is the hazard?



Step 2. What is the risk?

		++ very likely	+ likely	- unlikely rare	-- very unlikely
Kill, Permanent Disability		1	1	2	3
Long term illness Serious Injury		1	2	3	4
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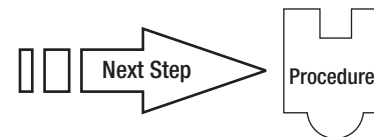


Step 3. What can we do to protect everybody?

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Isolate the hazard from the person at risk	Yes	No
Minimise the risk through engineering means	Yes	No
Implement change through administrative means	Yes	No
Use personal protection PPE	Yes	No



Step 4. List the step by step procedure we need to make it safe.



Do we need to make a new procedure or add an item to a checklist