**Medical - Medical Conditions Risk Minimisation Plan**

**Child’s Name**

**Specific health care need, allergy or diagnosed medical condition**

**Medical risks at the service and how these are minimised**

* Anaphylaxis, asthma and first aid trained educators are on the premises at all times.
* The medical management plan, risk minimisation plan and medication are accessible to all educators. Explain where they are kept eg a copy of the medical management and risk minimisation plans will be displayed in the kitchen and stored with the child’s medication, the First Aid Kit and in our emergency evacuation bags.

eg The service will display the child’s picture, first name, medication held and location, and brief description of allergy/condition on a poster in all children’s rooms and prominent places to alert all staff, volunteers and students. It is necessary to get parents approval for this or the information must be displayed so it is not visible to other families and visitors to protect the child’s privacy.

* The child’s medication is stored < insert location > and the child’s Epipen/asthma medication is accessible in the environment where educators are supervising the child.
* Children cannot attend the service without their prescribed medication.
* Service Epipen and emergency asthma kit is stored in medication cabinet.
* The child’s medication will be checked to ensure it is current and has not expired.
* There is a notification of child at risk of anaphylaxis displayed in the front foyer with other prescribed information.
* The Nominated Supervisor will identify all children with specific health care needs, allergies or diagnosed medical conditions to all new educators, staff, volunteers and students, and ensure they know the location of the child’s medical management plan, risk minimisation plan and medication. Educators will acknowledge this in writing
* Parents are required to authorise administration of medication on medication record, and educators will complete administration of medication record whenever medication is provided.
* The Nominated Supervisor will notify the parents of any allergens that pose a risk to the child.

**The triggers for the child’s health care need, allergy or medical condition are:**

List triggers using medical management plan and information from parents

eg eating certain foods

Using products containing certain foods, chemicals or other substances

Temperature

Dust

physical activity

Laughing

Exposure to certain animals or plants

Mould/pollen

Missed meals

Too much insulin (diabetes)

**What educators, staff and volunteers will do to minimise effect of triggers:**

This must be written in response to known allergens or child’s health care needs.

eg Centre will be cleaned daily to reduce allergens.

Centre will use damp cloths to dust so it’s not spread into the atmosphere.

Child will be supervised to prevent movements from hot or warm environments to cold environments.

Child will not feed pet chickens.

Service may have a separate section for kitchen staff if child has an allergy to a food.

**Food handling, preparation, consumption and service**

eg Educators to clean tables and floors of any dropped food as soon as practical

 Child will be supervised at all times vigilantly while other children are eating and drinking.

The child will only eat food prepared and bought to the service by the parents.

The child’s food items will be labelled clearly. Educators may refuse to give the child unlabelled food.

Child to be seated a safe distance from other children when eating and drinking with an educator positioned closely to reduce the risk of the child ingesting other children’s food or drinks.

Child will use different coloured crockery and utensils.

Child will have food prepared in own cookware.

Cooking activities will be assessed for ingredients and risk to child.

I/we agree to these arrangements, including the display of our child’s picture, first name, medication held and location, and copies of our child’s medical management and risk minimisation plans in all children’s rooms and prominent places to alert all staff, volunteers and students.

Parent/s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Nominated Supervisor signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominated Supervisor name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Educator signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Educator name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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