

Ethical Conduct



Each Centre must adopt a Moral Code of Conduct which guides appropriate behaviours for staff.

A Moral Code of Conduct informs staff of the Centre's expectations.



In doing so,
families and the
community will
view the
Centre's service
more positively.

KEY PRINCIPLES:

Integrity,
Selflessness,
Respect,
Honesty,
Leadership,
Accountability,
Objectivity,
Openness

GENERAL OBLIGATIONS



Staff should behave in a way that is:

- Is proper and ethical
- Lawful
- Honest and diligent

Staff should not behave in a way that is:

- An abuse of power
- Intimidating or abusive
- Discriminatory



FAIRNESS AND EQUITY

- You have an obligation to consider issues fairly and consistently. Only consider relevant information



HARASSMENT AND DISCRIMINATION

- You must not harass or discriminate against others, or support those who do the same.

DEVELOPMENT DECISIONS

If there is any uncertainty about the ethical issues around an action or decision you are about to take, you should consider these four points:

- Is the decision or conduct lawful?
- Is the decision or conduct consistent with centre policy and objectives?
- What will the outcome be for management, work colleagues, parents, children and any other parties?
- Do these outcomes raise a conflict of interest?

GIFTS OR BENEFITS

You must:

- Never accept an offer of money, regardless of the amount.
- Not seek or accept a bribe.



GIFTS OR BENEFITS



- By virtue of your position acquire personal profit.
- You may accept gifts or benefits of a nominal or token value that do not create a sense of obligation on your part.

GIFTS OR BENEFITS

- If you receive a gift of more than token value in circumstances where it cannot reasonably be refused or returned, you should accept the gift and disclose this promptly to your supervisor.

The End