



Stop & Think



Report & Fix



Teach & Check

Below is a list of things that **MUST** be occurring. Read every line and stop and think, is it there on display? This is especially important if you have conducted repairs or painting over the break.

The following must be displayed at your service.

Source: National Law Section 172 and National Regulation 173

Information about our Service

- Service name
- Service approval number
- Approved Provider Name
- Provider Approval Number

Operating Hours

Monday
Tuesday
Wednesday
Thursday
Friday

National Quality Standard

Overall Rating

Current Rating Levels for Each Quality Area

- One
- Two
- Three
- Four
- Five
- Six
- Seven

Contact Details

- Nominated Supervisor Name(s)
- Educational Leader
- Responsible Person Currently in Charge (Must be the Approved Provider or the Nominated Supervisor or a Person in Day to Day Charge)

Feedback, Comments and Complaint Handling

- Please address all feedback, comments and complaints to –
 - Full Name
 - Role
 - Phone
 - Email
 - Postal Address

Conditions and Waivers

You will only need to display this page if you have conditions and waivers as agreed with your Regulatory Authority. If you're unsure about any conditions or waivers in place, please contact the Regulatory Authority in your state/territory.

Conditions of the Approved Provider or Service (only if applicable)

Waivers (only if applicable)

- National Quality Standard or Regulation Waived
- Duration
- Service Waiver or Temporary Waiver
- National Quality Standard or Regulation Waived
- Duration

Week A, 25 to 29 January 2021

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Children with anaphylaxis attending

(Children's names not given to protect their privacy)

- Room
- Attendance Days
- Allergy

Infectious Disease Notice (if relevant)

- Date
- Disease
- Number of Cases
- Rooms Affected
- Preventative Steps Taken by the Service
- How all Individuals Can Reduce the Risk of Infection

Regulatory Authorities contact details

Please check you have the correct details for your state or territory regulatory authority

Australian Capital Territory

Children's Education and Care Assurance, Early Childhood Policy and Regulation, Education Directorate
www.education.act.gov.au
email: ceca@act.gov.au
02 6207 1114,
GPO Box 158 CANBERRA CITY ACT 2601

New South Wales

Early Childhood Education Directorate
NSW Department of Education
www.education.nsw.edu.au
email: ececd@det.nsw.edu.au
1800 619 113,
Locked Bag 5107 PARRAMATTA NSW 2124

Northern Territory

Quality Education and Care NT
Department of Education
www.det.nt.gov.au
qualityecnt.det@nt.gov.au
08 8999 3561,
GPO Box 4821 DARWIN NT 0801

Queensland

Regulation, Assessment and Service Quality
Early Childhood and Community Engagement,
Department of Education and Training
www.qed.qld.gov.au
Email: ecec@qed.qld.gov.au
13QGOV (13 74 68),
PO Box 15033 CITY EAST QLD 4002

South Australia

Education Standards Board
www.esb.sa.gov.au
Email: ESB.EarlyChildhoodServices@sa.gov.au
1800 882 413,
GPO Box 1811, ADELAIDE, SA 5001

Tasmania

Department of Education
Education and Care Unit
www.educationandcare.tas.gov.au
Email: ecu.comment@education.tas.gov.au
1300 135 513,
GPO Box 169 HOBART TAS 7001

Victoria

Department of Education and Training
www.education.vic.gov.au/childhood/providers/regulation
Email:
licensed.childrens.services@edumail.vic.gov.au
1300 307 415,
GPO BOX 4367, MELBOURNE VIC 3001

Western Australia

Department of Communities,
Education and Care Regulatory Unit
[https://www.dlhc.wa.gov.au/LegislationCompliance/Pages/Education and Care.aspx](https://www.dlhc.wa.gov.au/LegislationCompliance/Pages/Education%20and%20Care.aspx)
08 6551 8333,
Email: ecru@communities.wa.gov.au,
Level 1, 111 Wellington St EAST PERTH WA 6004

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