Partnership with families  
3rd May to 7th May 2021

Dear Families,

As a part of the continuous improvement required by the National Quality Standard this week we are:

* ensuring educators encourage and support children to choose, plan for and help set up play experiences and activities. This helps children develop lots of different skills including those which support decision making, leadership, risk assessment, research and investigation. Do your children have ideas or suggestions we don’t know about? Please fill us in
* reviewing our Animal and Pet Policy. A summary follows:

**Animal and Pet Policy**

The Nominated Supervisor will:

* complete a risk assessment before allowing any animal to be kept at the service, or pet to visit the service, and take appropriate actions to reduce the risk of harm
* implement a staff roster to ensure any animal that requires care or feeding outside service operating hours is cared for at the service or an employee’s home

Educators and staff will ensure:

* children are closely supervised when interacting with animals or pets
* animals and pets at the service are fed and cared for appropriately eg cages cleaned daily
* animal or pets do not access food preparation areas, sandpit or where children play, eat, sleep
* room tasks include feeding, cleaning and caring for the animal
* all adults and children wash their hands after handling animals or pets
* children’s animal or pets are only brought into the Service if first approved by the Nominated Supervisor
* pets accompanying families to the service are left at the gate.

There is a copy of the policy near the sign in/out sheet. Please take a moment to read it. We value any feedback you may have.

Nominated Supervisor