Partnerships with families  
12th July to 16th July 2021

Dear Families,

As a part of the continuous improvement required by the National Quality Standard this week we are reviewing the weeks 16 to 20 of our professional development activities this year. These activities included ensuring our environments and spaces are safe, clean, welcoming, accessible and provide the best possible opportunities to encourage children’s learning and development. They also covered providing meaningful and useful information to families about their child’s learning. Are we doing a good job? If you’d like to know more, or have any questions, we’re only too happy to help.

This week we’re also reviewing our Work Health and Safety Policy. A summary follows:

**Work Health and Safety Policy**

* The Approved Provider (AP) and Nominated Supervisor (NS) have a duty of care to ensure the health and safety of all everyone who enters the service. They will identify and eliminate or reduce all hazards and provide relevant training.
* Educators, staff and volunteers have a responsibility to take care of their own health and safety and ensure their conduct does not adversely affect the health and safety of others.
* The AP or NS will consult with educators, staff and volunteers about health and safety issues
* Educators, staff and volunteers are entitled to elect a health and safety representative
* The AP or NS must notify the Work Health and Safety Regulator as soon as they’re aware of a death or serious injury or illness at the service.

There is a copy of the policy near the sign in/out sheet. Please take a moment to read it. We value any feedback you may have.

Nominated Supervisor