Partnership with families  
6th December to 10th December 2021

Dear Families,

As a part of the continuous improvement required by the National Quality Standard, this week we are:

* reviewing the practices we implement to drive continuous improvement in our educator practices and service operations. We are legally required to develop a ‘Quality Improvement Plan’ which also outlines our service strengths. Families are welcome to view the Plan and make contributions. If you’d like more information about the Plan please feel free to discuss with me
* reviewing our WhistleblowerPolicy.A summary follows:

**Whistleblower Policy**

Companies must have a Whistleblower Policy if they have at least two of the following:

* consolidated revenue for the financial year is $50 million or more
* consolidated gross assets at the end of the financial year of $25 million or more
* 100 or more employees at the end of the financial year

Policy covers:

* Eligible whistleblowers and the protections available to them
* Disclosable matters – only these matters are protected
* Eligible recipients – who can receive disclosures
* How to make a disclosure
* Process for investigating and reporting a disclosure
* Regular training in whistleblower protections

There is a copy of the policy near the sign in/out sheet. Please take a moment to read it.

We value any feedback you may have.

Nominated Supervisor