



Nominated Supervisor

Here are some of the Laws and Regulations that cover routines and transitions and provide many opportunities to extend learning.

Law section 167 Offence relating to protection of children from harm and hazards Penalty: **\$10 000, in the case of an individual. \$50 000, in any other case.**

(1) & (2) The approved ...and nominated supervisor must ensure that every reasonable precaution is taken to protect children ... from harm and from any hazard likely to cause injury.

Regulation 77 Health, hygiene and safe food practices - Penalty: **\$2000.**

(1) & (2) The approved provider and nominated supervisor ... must implement, and ensure that all staff members of, and volunteers at, the service implement—

- (a) adequate health and hygiene practices; and
- (b) safe practices for handling, preparing and storing food—to minimise risks to children being educated and cared for by the service.

Regulation 78 Food and beverages- Penalty: **\$2000.**

(1) & (2) The approved provider and nominated supervisor ... must ensure that children ...—

- (a) have access to safe drinking water at all times; and
- (b) are offered food and beverages appropriate to the needs of each child on a regular basis throughout the day.

Regulation 79 Service providing food and beverages - Penalty: **\$2000.**

(1) & (2) The approved provider and nominated supervisor of ...service that provides food or a beverage to children ... must ensure that—

- (a) the food or beverage provided is nutritious and adequate in quantity; and
- (b)(ii) the food or beverage provided is chosen having regard to the dietary requirements of individual children taking into account any specific cultural, religious or health requirements.

Regulation 81 Sleep and rest - Penalty: **\$1000.**

(1) & (2) The approved provider and a nominated supervisor ... must take reasonable steps to ensure that the needs for sleep and rest of children being educated and cared for by the service are met, having regard to the ages, development stages and individual needs of the children.

Regulation 97 Emergency and evacuation procedures - Penalty: **\$2000.**

(3) The approved provider ... must ensure that—

- (a) in the case of a centre-based service, the emergency and evacuation procedures are rehearsed every 3 months by the staff members, volunteers and children present at the service on the day of the rehearsal and the responsible person in relation to the service who is present at the time of the rehearsal; and...
- (b) the rehearsals of the emergency and evacuation procedures are documented.

Regulation 99 Children leaving the education and care service premises - Penalty: **\$2000.**

(1) & (2) The approved provider and a nominated supervisor...must ensure that a child ... does not leave the education and care service premises except in accordance with subregulation (4).

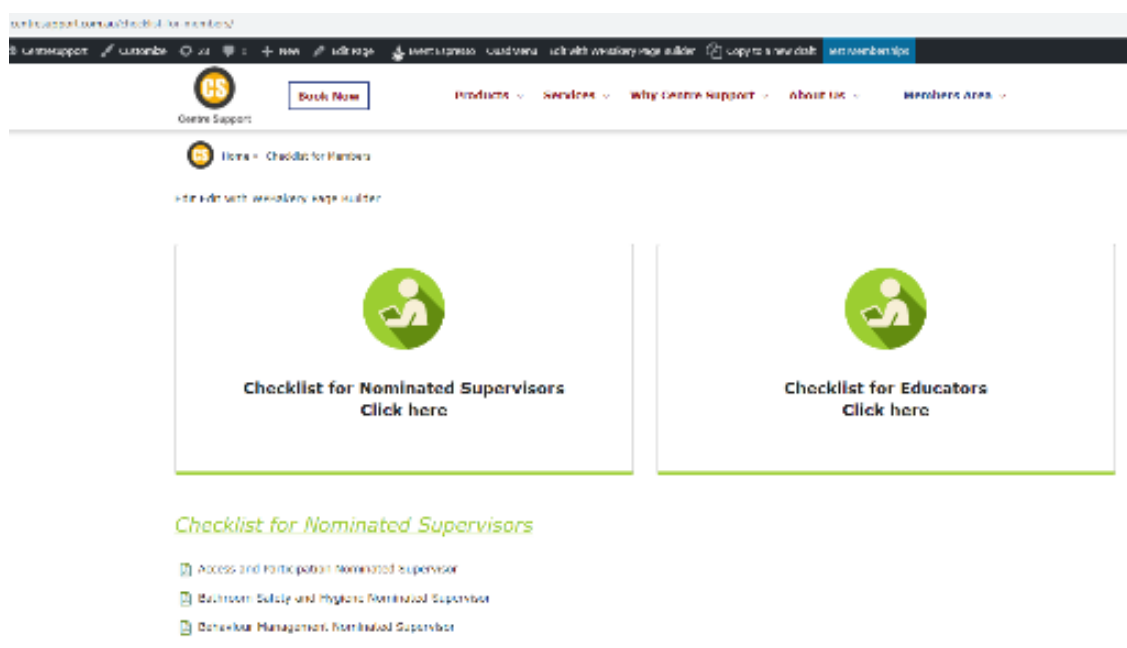
(4) The child may only leave the relevant premises if the child—

- (a) is given into the care of—
 - (i) a parent of the child; or
 - (ii) an authorised nominee named in the child's enrolment record; or

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- (iii) a person authorised by a parent or authorised nominee named in the child’s enrolment record to collect the child from the premises; or
- (b) leaves the premises in accordance with the written authorisation of the child’s parent or authorised nominee named in the child’s enrolment record; or
- (c) is taken on an excursion in accordance with this Division; or
- (ca) is transported by the service or on transportation arranged by the service in accordance with Division 7; or
- (d) is given into the care of a person or taken outside the premises—
 - (i) because the child requires medical, hospital or ambulance care or treatment; or
 - (ii) because of another emergency.

Remember: If you need to use a checklist go to the members area of Centre Support’s website where every checklist imaginable is available.



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Compliance test for educators

Instructions: Nominated Supervisor is to conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Miss Rosalie asks whether there are any Regs covering routines and transitions which educators could use to extend children's learning. Are there?		
Miss Taryn asks for examples of the learning that could be promoted in relation to these Regulations. Please respond.		
Mr Marty asks if anything in the National Law is relevant as far as promoting element 1.1.3. Please respond.		
Miss Becky asks for examples of the learning that could be promoted in relation to this part of the Law. Please respond.		

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Answers from last week - Compliance test for educators

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Name of educator:

Questions	Response	Pass or Fail
Miss Lily asks what educators have to assess exactly. Please respond.	Reg 74 says educators must assess each child's developmental needs, interests, experiences and participation in the educational program.	
Miss Daphne says assessment usually involves comparing something against a standard. What are they comparing children's needs, interests, experiences and participation against? Please explain.	Assessments must be carried out by comparing each child's progress against the outcomes of the educational program. (reg 74)	
Mr Kyle is confused about how much assessing educators need to document. What's your response	There's no specific amount of documentation required. As you'd expect though, there should be more documentation for those children that attend more than others. (Reg 74)	

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The Federal Government's '[business.gov.au](https://www.business.gov.au)' website has a lot of information to support Australian businesses. This includes information about the various State and Territory requirements and support available in relation to COVID-19 – all in one place. See for example, the [Top 10 COVID-19 frequently asked questions from business owners](#):

1. Is there support for businesses in VIC?
2. Is there support for businesses in NSW?
3. Where can I find out about business restrictions?
4. What financial support is available for small businesses including sole traders?
5. Are there any programs or financial assistance available for businesses?
6. Is there support for businesses in QLD?
7. What are the rapid antigen testing requirements in my state or territory?
8. As employer, can I make an employee get the COVID-19 vaccination?
9. Is there mental health support for myself and my employees?
10. What is the COVID-19 Disaster Payment?

There is also an [information service](#) where you can talk to an expert over the phone, by live webchat or via email to find the information you need if your business has been impacted by COVID-19.

NSW ONLY

If you're a sole trader, the owner of a small business or a not-for-profit organisation in NSW, you may be eligible for a small business fees and charges rebate. Funds can be used to offset the costs of eligible NSW and local government fees and charges due and paid from 1 March 2021.

The NSW Government has announced that the small business fees and charges rebate will increase from \$2,000 to \$3,000. Eligible employing businesses will be able to use the rebate against 50% of the cost of rapid antigen tests from late March.

You can apply online. More information is available [here](#).

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