**Professional Development - Strengths and Goals**

Employees: please list your professional strengths

eg *strengths that are aligned with your achievements, career goals, Service philosophy, the NQS and EYLF. Some examples may include building partnerships with families, recognizing interests and skills of each child, documenting children’s learning, reflective practice, parent & educator relationship skills, intentional teaching, problem solving (creativity, follow-through), application skills (initiative, perseverance, decisiveness), interpersonal skills (communication, influencing), leadership skills (team building, ability to energize) etc*

Nominated Supervisor: please list employee’s professional strengths

Professional development should enhance your ability to do your work and increase your skills and knowledge. *Think honestly about specific areas that must be addressed for you to be as effective as possible in current and future positions. Include specific ideas for action plans that will help you improve in these areas.*

Educators: please list your professional development needs and goals

Nominated Supervisor: please list employee’s professional development needs and goals (eg consider service, family and children’s needs)

Employee Name

Employee Signature Date

Nominated Supervisor Name

Nominated Supervisor Signature Date