**Employee Questionnaire**

We welcome your feedback. Please answer honestly so we can improve practices, policies, procedures etc where required. Your answers will remain confidential.

**Key 1 Strongly agree 2 Agree 3 Neutral 4 Disagree 5 Strongly disagree**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Issue**  | **1** | **2** | **3** | **4** | **5** | **N/A** | **Comments** |
| I always feel respected and valued by team members |  |  |  |  |  |  |  |
| My immediate manager always acts professionally |  |  |  |  |  |  |  |
| My specific skills and strengths are used at the service egto develop the curriculum |  |  |  |  |  |  |  |
| I always feel free to suggest new ways to do things |  |  |  |  |  |  |  |
| My ideas are discussed and/or acted on |  |  |  |  |  |  |  |
| My training needs are adequately identified  |  |  |  |  |  |  |  |
| I can provide input into my training needs |  |  |  |  |  |  |  |
| I have a training plan that is properly implemented |  |  |  |  |  |  |  |
| I receive adequate coaching from more experienced Staff eg Room Leader/Educational Leader when needed |  |  |  |  |  |  |  |
| I’m adequately supported when I need help eg with children’s behaviour Please comment on any issue where you do not feel supported |  |  |  |  |  |  |  |
| My specific duties are clear eg in a position description |  |  |  |  |  |  |  |
| Service policies and procedures provide adequate guidance on work practices  |  |  |  |  |  |  |  |
| I always know where to find policies, procedures, Regulations, EYLF/MTOP etc |  |  |  |  |  |  |  |
| Grievances are managed professionally and in line with Service procedures |  |  |  |  |  |  |  |
| My wishes about room and team preferences are considered (even if not always followed) |  |  |  |  |  |  |  |
| My long term goals are considered eg during your performance appraisal/development of your training plan  |  |  |  |  |  |  |  |
| I would recommend the service as a great place to work |  |  |  |  |  |  |  |
| I would recommend the service to family and friends looking for child care |  |  |  |  |  |  |  |

Thank you. If you’d like to make any further comments please do so below.

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