**Staff Member of the month**

<Insert Month and Year>

All our staff play an important role in the lives of children, families and society. Each month we would like to recognise one outstanding staff member at our Service. Staff Member of the Month awards have been established to recognise outstanding people for their dedication, professionalism and work at our Service. Those receiving this award will be nominated by other staff/team members or the Nominated Supervisor.

This month’s staff member will be selected for the best practices in positive guidance.

Rank each persons from 1 to 10 in the below categories

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Checklist for Staff member of the month** | Matthew S Example |  |  |  |  |  |  |  |  |  |  |
| Visual routines displayed | 6 |  |  |  |  |  |  |  |  |  |  |
| Rapport with parents | 10 |  |  |  |  |  |  |  |  |  |  |
| Most varied and exciting set up of equipment and room. | 10 |  |  |  |  |  |  |  |  |  |  |
| Helping other staff having difficulties with behaviour guidance | 7 |  |  |  |  |  |  |  |  |  |  |
| Positive feedback to children | 9 |  |  |  |  |  |  |  |  |  |  |
| Quietest room | 4 |  |  |  |  |  |  |  |  |  |  |
| **Totals** | 46 |  |  |  |  |  |  |  |  |  |  |