# Transition to School Letter

INSERT LOGO and address

Dear families,

I’m writing in relation to your child staring school next year. It’s natural to have concerns about how well your child will settle into the school environment. While change is harder for some children than others, I want to reassure you that we have strategies in place to help. These include:

* talking with your child about school in a positive way eg the similarities and differences, opportunities to make new friends
* visiting the local school towards the end of the year to familiarise children with the school environment
* providing a school readiness report in October before your child starts school
* completing school readiness activities in the lead up to the end of the year eg children bring lunch from home and open it by themselves.

Many parents ask how they can help their child get ready for school. Some simple ideas include making sure your child can wipe their bottom, take off their jumper, put it back on the right way, pack it in their bag, do up their shoes, unwrap their sandwich and undo their lunchbox.

If you have any questions or concerns about your child starting school, or need more information on local schools and their requirements, please don’t hesitate to contact your child’s educators or the Nominated Supervisor.

Sincerely,

<insert name of Nominated Supervisor>

Nominated Supervisor

Ph <insert number>

<insert date>