|  |  |  |
| --- | --- | --- |
| Policy Review Register | | **Director** |
| **Element 7.1.2** | |  | | --- | | Service practices are based on effectively documented policies and procedures that are available at the service and reviewed regularly. | |
| Nominated Supervisor’s Name: | | |

| **POLICY NAME** | **Last Review Date** | **Next Review Date** | **Additional Comments** |
| --- | --- | --- | --- |
| Acceptance and Refusal of Authorisations Policy |  |  |  |
| Additional Needs Policy |  |  |  |
| Administration of Authorised Medication Policy |  |  |  |
| Animal and Pet Policy |  |  |  |
| Bike Safety Policy |  |  |  |
| Bush Fire Policy |  |  |  |
| Bush Play Policy |  |  |  |
| CCTV Policy |  |  |  |
| Cerebral Palsy Policy |  |  |  |
| Chemical Spills Policy |  |  |  |
| Child Protection Policy |  |  |  |
| Child Safe Policy (Vic only) |  |  |  |
| Continuity of Education and Care Policy |  |  |  |
| Cystic Fibrosis Policy |  |  |  |
| Death of a Child Policy |  |  |  |
| Death of an Educator Policy |  |  |  |
| Delivery and Collection of Children Policy |  |  |  |
| Dress Code Policy |  |  |  |
| Education, Curriculum and Learning Policy |  |  |  |
| Educator and Management Policy |  |  |  |
| Emergency Management and Evacuation Policy |  |  |  |
| Emergency Service Contact Policy |  |  |  |
| Enrolment Policy |  |  |  |
| Environmental Sustainability Policy |  |  |  |
| Epilepsy Policy |  |  |  |
| Excursion Policy |  |  |  |
| Family Law and Access Policy |  |  |  |
| Fees Policy |  |  |  |
| Food, Nutrition and Beverage Policy |  |  |  |
| Governance Policy |  |  |  |
| Grievance Policy |  |  |  |
| Head Lice Policy |  |  |  |
| Health, Hygiene and Safe Food Policy |  |  |  |
| HIV AIDS Policy |  |  |  |
| Immunisation and Disease Prevention Policy |  |  |  |
| Incident, Injury, Trauma and Illness Policy |  |  |  |
| Infectious Diseases Policy |  |  |  |
| Lock Up Policy |  |  |  |
| Lockdown Policy |  |  |  |
| Medical Conditions Policy |  |  |  |
| National Quality Framework Policy |  |  |  |
| Occupational Safety and Health Policy (WA only) |  |  |  |
| Orientation for Children Policy |  |  |  |
| Parental Interaction and Involvement in the Service Policy |  |  |  |
| Photography Policy |  |  |  |
| Physical Activity Promotion Policy |  |  |  |
| Physical Environment (Workplace Safety, Learning and Administration) Policy |  |  |  |
| Policy and Procedure Review Policy |  |  |  |
| Privacy and Confidentiality Policy |  |  |  |
| Record Keeping and Retention Policy |  |  |  |
| Relationships with Children Policy |  |  |  |
| Rest, Relaxation and Clothing Policy |  |  |  |
| Sand Pit Policy |  |  |  |
| Social Media Policy |  |  |  |
| Staffing Arrangements Policy |  |  |  |
| Technology Usage Policy |  |  |  |
| Termination of Enrolment Policy |  |  |  |
| Tobacco, Drug and Alcohol Policy |  |  |  |
| Transportation Policy |  |  |  |
| Unenrolled Children Policy |  |  |  |
| Work Health and Safety Policy |  |  |  |