



## Nominated Supervisor

### Regulation 118 Educational leader

The approved provider ... must designate, in writing, a suitably qualified and experienced educator, co-ordinator or other individual as educational leader at the service to lead the development and implementation of educational program...

### Regulation 148 Staff and educator records -centre-based services (Educational leader)

The staff record must include the name of the person designated as the educational leader in accordance with regulation 118.

### Regulation 173 Prescribed information to be displayed

(2) For the purposes of section 172(f) of the Law, the following matters and information are prescribed—

(d) the name of the educational leader at the service

**Remember:** If you need to use a checklist go to the members area of Centre Support's website where every checklist imaginable is available.

The screenshot shows the 'Members Area' of the Centre Support website. At the top, there is a navigation bar with links for 'Home', 'Checklist for Members', and 'Members Area'. Below this, there are two prominent buttons with green circular icons containing a person reading a book. The left button is labeled 'Checklist for Nominated Supervisors' with a 'Click here' link below it. The right button is labeled 'Checklist for Educators' with a 'Click here' link below it. Below these buttons, there is a section titled 'Checklist for Nominated Supervisors' with a list of checklist items:

- Access and Participation Nominated Supervisor
- Classroom Safety and Hygiene Nominated Supervisor
- Behaviour Management Nominated Supervisor

### Week 37, 21 November - 25 November 2022 – 7.2.2 Educational leadership

Copyright Centre Support Pty Ltd 2022 The service who has purchased this product is the only service that can use this document. No part of this document can be copied, distributed, passed on or given to a friend outside the service who has not purchased the Centre Support Product. If this occurs Centre Support will take legal action against you personally and the person who has received it.



## Compliance test for educators

**Instructions: Nominated Supervisor is to** conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Miss Abigail says Educational Leaders need to have certain qualifications and experience. Is she correct?		
Miss Hannah says the EL can be any suitably qualified and experienced person. It doesn't have to be an educator. Is she correct?		
Mr Nicholas asks if the EL has to be present at all times children are present. Please respond.		

Name of educator:

Questions	Response	Pass or Fail
Miss Abigail says Educational Leaders need to have certain qualifications and experience. Is she correct?		
Miss Hannah says the EL can be any suitably qualified and experienced person. It doesn't have to be an educator. Is she correct?		
Mr Nicholas asks if the EL has to be present at all times children are present. Please respond.		

### Week 37, 21 November - 25 November 2022 – 7.2.2 Educational leadership

Copyright Centre Support Pty Ltd 2022 The service who has purchased this product is the only service that can use this document. No part of this document can be copied, distributed, passed on or given to a friend outside the service who has not purchased the Centre Support Product. If this occurs Centre Support will take legal action against you personally and the person who has received it.



## Answers from last week - Compliance test for educators

**Instructions: Nominated Supervisor is to** conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Miss Celeste says there are no regs covering element 4.2.1 professional collaboration. Is she correct?	Yes – there are no specific regs covering element 4.2.1 BUT the <b>NQS is included in the Regs</b> - Reg 8 National Quality Standard says the NQS is set out in Schedule 1.	
Mr Vishnu asks if not meeting element 4.2.1 is really that serious? Please respond.	It can be. If Standard 4.2 is rated as 'working towards', for example, the overall service rating can be 'working towards' – even if all the other NQS Standards are rated exceeding.	

### Week 37, 21 November - 25 November 2022 – 7.2.2 Educational leadership

Copyright Centre Support Pty Ltd 2022 The service who has purchased this product is the only service that can use this document. No part of this document can be copied, distributed, passed on or given to a friend outside the service who has not purchased the Centre Support Product. If this occurs Centre Support will take legal action against you personally and the person who has received it.



### Fair Work

The Federal Government's Fair Work website <https://www.fairwork.gov.au/> has a lot of simple, easy to understand information about employee entitlements as well as some useful templates. Each week we'll share information from the website. This week we're highlighting the [new paid family and domestic violence leave](#).

On 27 October 2022, the Australian Government amended the Fair Work Act to give all employees an entitlement to paid family and domestic violence leave.

The changes mean that from next year, all employees will be able to access 10 days of paid family and domestic violence leave in a 12-month period.

Fair Work is in the process of providing updated information. We'll let you know when it's available.