**Medical Conditions Risk Minimisation Plan**

**Anaphylaxis - Dairy**

**Childs Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Risks – assessed and how risk will be minimised.**

Risk : Anaphylaxis

* Medical action plan, epi pen available wherever child is and action plan details in medical action plan folder in all environments and in emergency evacuation bags accessible to all educators
* Anaphylaxis and first aid trained educators on premises at all times
* Parent will communicate any further risk of foods and symptoms or need for medication in past 24 hours.

**Medication/s and medical action plan provided whenever child is in care** - with details and storage location.( Copy of medical action plan to be stored with medication).

* Centre Epipen stored in office medication cabinet.
* Medical action plan and alert chart displayed in all rooms within service and notification in front foyer.
* Medical action plans stored in all rooms and with medication.

Authorisation for prescribed medications provided – Complete medication authorisation- attach copy and file original in medical authorisation folder for child.

**Hygiene and Food Handling/Consumption , triggers considerations**

* Centre will be cleaned daily to reduce allergens
* Educators to clean tables and floors of any dropped food as soon as practical
* Child to be supervised at all times vigilantly whilst children other children are eating and drinking.
* The child will only eat food prepared and bought to the centre by his parent.
* The child’s food items will be labelled clearly and if items are not labelled the educators may refuse to give the child the item if there is any doubt.
* Child to be seated a safe distance from other children when eating and drinking with an educator positioned close by to reduce the risk of the child inducing other children’s food or drinks.

**Agreed Communication Plan - How will updates, changes in condition or medications be communicated.**

* Parent to advise of symptoms required administration for medication past 24-72 hours communicated to educators verbally or in writing on arrival to attend.
* Parent to verbally communicate to nominated supervisor changes in medical action plan or medication - new updated medical action plan, medication and medication authorisation must be provided and enrolment documentation amended.
* Parent to provided updated medical action plan annually, whenever updated or prior to expiry.
* Parent to provide details annually in enrolment documentation all details of any medical condition.
* Centre will complete administration of medication documentation whenever medication has been provided.
* Centre will complete Incident, Injury, Trauma and Illness from and advise you in accordance whenever child requires medication other than when you specifically instruct us to administer medication on a specific day or period of time .
* Educators may enquire about the child’s wellness at times to check if there has been any changes in condition or treatment as they feel necessary.
* The centre will display the child’s picture, first name, medication held and location and brief allergy/condition on a poster in all children’s rooms and prominent places throughout service to identify children to minimise risk by alerting all staff, volunteers and students.

Copy of medical conditions policy provided.

**Other considerations**

Parent/s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominated Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_