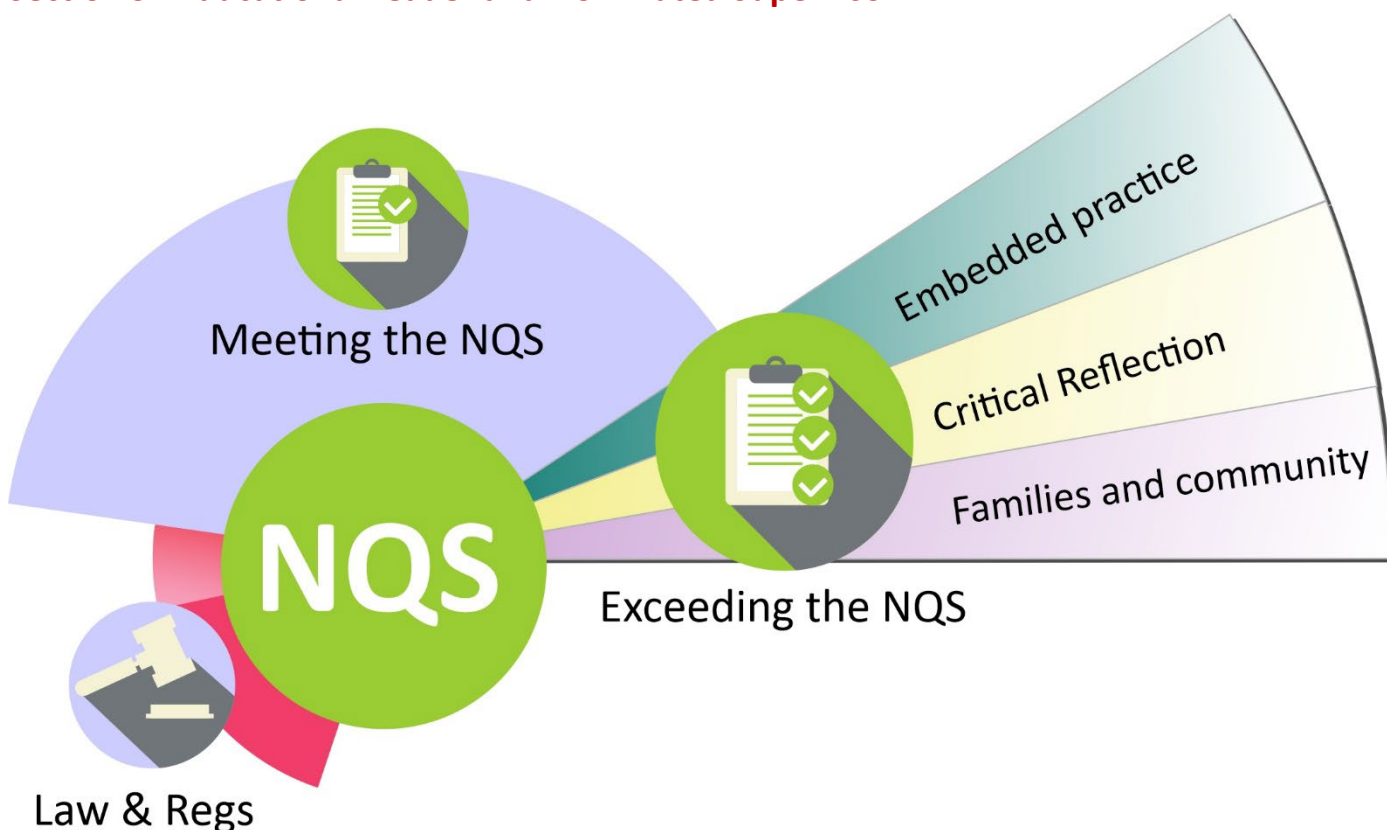


At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.

Section 9 - Educational Leader and Nominated Supervisor



First step: We must ensure the Law and Regulations are always met. **Second step:** then we look at the NQS and work through the process of meeting the element. **Third step:** then we can look at and complete the exceeding themes.

The logo above shows the effort required to do these three components. It should be easy and take little time to meet the Law and Regulations once you know what is required. Meeting then can become everyday practice, while exceeding takes a lot more time, thinking, connecting to families and community and practice change.

There are **things** that you need to do with your service and educators.

- (1) Review the points from the Law and make yourself familiar with them. Conduct the compliance test with your educators to check their knowledge.
- (2) Add to your folder the daily planner so you can document and show the assessor how you are working with educators. Use documents provided in this section.

- (3) Watch this video to learn more about supervision

https://vimeo.com/592041532/788fe16eb2?s_hare=copy

- (4) Guide your educators to ensure they are at the meeting level, use the examples in the educators' section and the checklist to help you know exactly what is required.
- (5) Explore the exceeding themes with the examples in the educators' section and your section for critical reflection and families and communities.
- (6) Work with your Nominated Supervisor and edit the QIP (SAT for NSW) template provided by Centre Support to ensure it is reflecting your service's practices.

Week 26, 21 to 25 August 2023 – 2.2.1 Supervision

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Compliance test for educators

Instructions: Nominated Supervisor is to conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Mr Jack asks if risk assessments for excursions and authorisations parents give for excursions need to say specific things. Do they?		
Miss Hannah asks which Reg relates to children's safety when visitors are present. Please respond.		
Miss Sue asks why Element 2.2.1 covers supervision AND risk management. Why do you think this is?		

Week 26, 21 to 25 August 2023 – 2.2.1 Supervision

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Educational Leader weekly sheet

Date	Educational Leader activity	With whom?	Comments	Follow up
Monday 21.8.23	Ensure that reasonable precautions and adequate supervision.	Educators	Emphasising the importance of reasonable precautions and adequate supervision	Ongoing monitoring and implementation of safety measures
Monday 21.8.23				
Tuesday 22.8.23				
Wednesday 23.8.23				
Thursday 24.8.23				
Friday 25.8.23				

General thoughts or ideas

Week 26, 21 to 25 August 2023 – 2.2.1 Supervision

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Compliance test for educators ANSWERS for this week.

Instructions: Nominated Supervisor is to conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Mr Jack asks if risk assessments for excursions and authorisations parents give for excursions need to say specific things. Do they?	Yes. These are outlined in Regs 101 and 102 – and in your Excursion Policy.	
Miss Hannah asks which Reg relates to children's safety when visitors are present. Please respond.	There's not a specific Reg. This comes under Section 170 of the Law 'Offence relating to unauthorised persons on education and care service premises' which says the approved provider and nominated supervisor ... must ensure that a person does not remain at the ... premises while children are there unless they're an 'authorised person' (this is defined in the section), or they're under the direct supervision of an educator or staff member.	
Miss Sue asks why Element 2.2.1 covers supervision AND risk management. Why do you think this is?	Eliminating or minimising risks to children includes looking at supervision practices to ensure these are effective in keeping children safe, and not contributing to or increasing the risk of harm to children.	

Week 26, 21 to 25 August 2023 – 2.2.1 Supervision

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