Partnerships with families  
23 to 27 October 2023

Dear Families,

As a part of the continuous improvement required by the National Quality Standard, this week we are:

* Looking at ways we can improve our engagement with the local community as this supports children’s learning outcomes. If you have ideas about places we can visit or community organisations or individuals who could visit the children at our centre, please let us know
* reviewing our Cerebral Palsy, Cystic Fibrosis and Epilepsy Policies. All of these policies require doctors to prepare a Medical Management Plan, and service to prepare a Risk Minimisation Plan in consultation with families to address events which may worsen a child’s symptoms, and a Medical Communication Plan to ensure all staff are aware of child’s condition and parents know how to advise changes. (See also our Medical Conditions Policy.) Summaries follow:

**Cerebral Palsy Policy**

Policy includes symptoms of Cerebral Palsy. Children’s Medical Management Plan should include information about child’s diet, mobility, medication, therapy and care. Educators will:

* comply with privacy principles when accessing and sharing a child’s medical information
* modify activities if required and assist children to participate in all activities
* encourage children to participate in all activities.

**Cystic Fibrosis Policy**

We will only enrol one child with Cystic Fibrosis (CF) at any time as cross infection is a serious health risk. Children’s Medical Management Plan should include information about first aid, supervision, personal care, behaviour support and learning support. Educators will:

* notify the child’s family when there are outbreaks of infectious diseases
* familiarise themselves with any special dietary needs, medication and therapy requirements
* help the child adjust their clothing to keep warm or cool
* ensure children with CF can participate in all activities eg by providing more rest periods.

**Epilepsy Policy**

Child’s Medical Management Plan should include information about first aid, seizure types and triggers and supervision needs. Educators will:

* + go over any learning or activity a child misses during a seizure
  + manage the epilepsy/administer medication in a supportive way which does not disrupt the child’s learning
  + encourage child to participate in all activities.

There are copies of the policies near the sign in/out sheet. Please take a moment to read them. We value any feedback you may have.

Nominated Supervisor