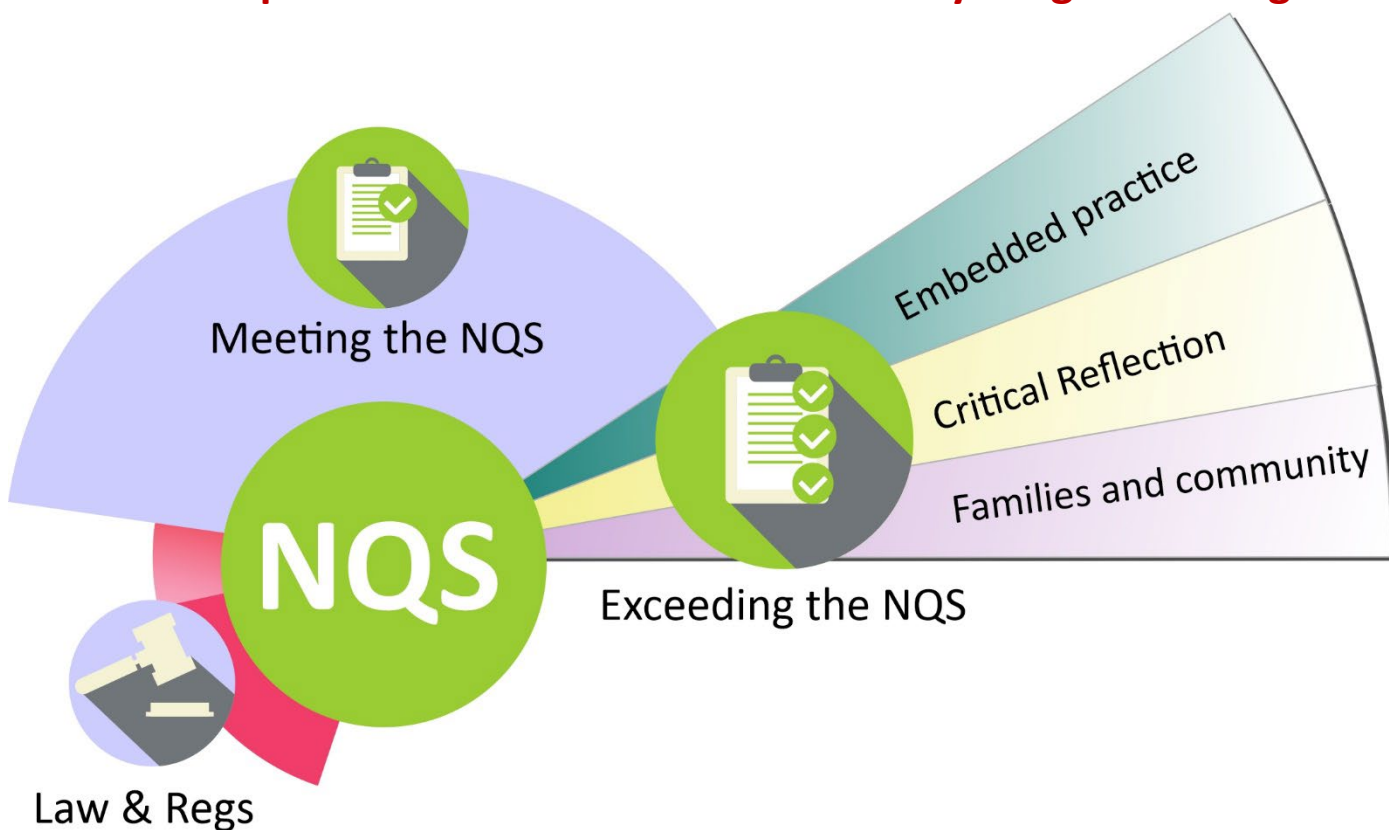


## Section 2. Experienced educators – ensure everything is meeting.



**First step:** We must ensure the Law and Regulations are always met. **Second step:** then we look at the NQS and work through the process of meeting the element. **Third step:** then we can look at and complete the exceeding themes. The logo above shows the effort required to do these three components. It should be easy and take little time to meet the Law and Regulations once you know what is required. Meeting then can become everyday practice, while exceeding takes a lot more time, thinking, connecting to families and community and practice change.



### Law section 167 Offence relating to protection of children from harm and hazards

#### Law & Regs

(1) & (2) The approved provider and nominated supervisor ... must ensure that every reasonable precaution is taken to protect children being educated and cared for ... from harm and from any hazard likely to cause injury.

Penalty: \$10 000, in the case of an individual. \$50 000, in any other case.

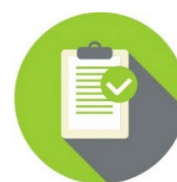
### Regulation 103 Premises, furniture and equipment to be safe, clean and in good repair

(1) The approved provider ... must ensure that the ... premises and all equipment and furniture used in providing the education and care service are safe, clean and in good repair. Penalty: \$2000.

#### Week 35, 6 to 10 November 2023 – 3.1.2 Upkeep

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**Note** A compliance direction may be issued for failure to comply with this regulation.



#### Meeting the NQS

**Looking at the element in detail** - A service reviewed what the NQF Guide said about element 3.1.2 there were two parts to the element to ensure the safety and health of all children and staff:

1. effective cleaning practices
2. effective maintenance practices.

#### Assess your practice first.

Read the below description and evaluate it in relation to your practices.

**Meeting** – When something is found broken or damaged in the building or on the grounds, our immediate response is crucial. We ensure that the issue is reported promptly to our maintenance team or external professionals if needed. We isolate the affected area to prevent any potential harm or accidents. Our priority is to address the problem swiftly to maintain a safe environment for both children and staff. We understand that timely repairs contribute to the overall safety, cleanliness, and good maintenance of our premises, furniture, and equipment.

Daily safety checks are an integral part of our routine before children arrive. These checks involve a comprehensive inspection of all play areas, equipment, and facilities. Our dedicated staff members assess each area for any signs of wear and tear, damage, or potential hazards. If any issues are identified, they are addressed immediately to ensure the safety and well-being of children. By conducting these checks daily, we proactively maintain a safe, clean, and well-maintained environment. This approach not only safeguards children but also creates a positive and inviting atmosphere for learning and play.

Involving children in cleaning and maintenance activities is a valuable part of our educational program. For instance, we organise interactive cleaning sessions where children actively participate in tidying up their play areas and classrooms. These activities are designed to be fun and engaging, allowing children to learn about cleanliness and responsibility while fostering a sense of teamwork and pride in their environment. Through these hands-on experiences, children develop valuable life skills and a strong understanding of the importance of maintaining a clean and well-kept service.

If you are doing similar practices to the example, use the below questions to help you write your ‘meeting’ description so you can add it to your QIP.

<p><b>A MEETING QIP and Self-Assessment Tool (SAT)</b></p> <p><i>Please give an example of the actions you took (or would take) when you found something broken/damaged in the building or grounds.</i></p>
Empty response area
<p><i>Please discuss the daily safety checks completed before children arrive and how these contributes to the premises, furniture and equipment being safe, clean and well maintained.</i></p>
Empty response area
<p><i>Please give an example where you involve children in cleaning or maintaining the service as part of the educational program.</i></p>
Empty response area

**If you and your educators need to learn how to do the above to achieve meeting, proceed to the next page.**

**Week 35, 6 to 10 November 2023 – 3.1.2 Upkeep**