



Photography Policy

The Approved Provider or Nominated Supervisor will ensure:

- the Policy is discussed with parents/families during enrolment
- parents authorise taking photos/videos of their child in writing before any are taken at the centre
- authorisations include why the photos/videos will be taken and how they'll be used
- no children's photos/videos are posted on centre’s social media, website, Apps etc if not authorised by parents
- educators don’t use their own phone, tablet etc to take photos/videos of children
- educators never download photos/videos to a personal device
- service phones, tablets etc are never taken home by employees and are stored securely
- photos/videos used publicly only refer to child by first name and surname initial.

Parents/families:

- can only photograph/video their own children unless given permission by another child's parents
- must not share photos/videos with other children or educators (eg on social media) without express consent from child’s parents or educators.

Do you have any feedback or comments about this policy? Please include below.

Educator’s Name	Educator’s Signature