



Technology Usage Policy

- IT devices at the service (eg computers, laptops, iPads, tablets, Smart Boards, TVs and DVD players) may only be used for work related activities eg children’s play and projects
- Children will only access IT devices when directly supervised by educators
- Technology will not be used as a substitute for interactions and collaborative learning
- All screen content viewed by children at the service must:
 - be suitable to the needs and development levels of each child watching
 - hold the interests of the children watching
 - be rated 'G' if relevant
- The time children spend watching content on IT devices at the service will be consistent with the Federal Government’s Get Up and Grow Guidelines
 - birth to 2 years zero time per day (very short viewings for educational purposes is okay)
 - 2-5 years no more than one hour per day
- Educators must not access personal IT devices (eg smart phones, iPads, tablets) while interacting with children or contributing to service ratios
- Action will be taken against educators who use computers inappropriately or for illegal purposes.

Do you have any feedback or comments about this policy? Please include below.

Educator’s Name	Educator’s Signature