



There are **things** that you need to do with your service and educators.

- (1) Review the points from the Law and Regulation and make yourself familiar with them. Conduct the compliance test with your educators to check their knowledge.
- (2) Add to your folder the daily planner so you can document and show the assessor how you are working with educators. Use documents provided in this section.
- (3) Guide your educators to ensure they are at the meeting level, use the examples in the educators' section and the checklist to help you know exactly what is required.
- (4) Explore the exceeding themes with the examples.

Work with your Nominated Supervisor, 2IC and edit the QIP (SAT for NSW) template provided by Centre Support to ensure it is reflecting your service's practices.



Law & Regs

Regulation 157 Access for Parents - Penalty \$1,000

- (2) & (2) The approved provider and nominated supervisor ... must ensure that a parent of a child ... may enter the ...service premises at any time that the child is being educated and cared for by the service.
- (4) ... the approved provider or nominated supervisor is not required to allow a parent to enter ... if—
 - (a) permitting the parent's entry would—
 - pose a risk to the safety of the children and staff of the education and care service; or
 - conflict with any duty of the provider, supervisor or educator under the Law; or
 - (b) they reasonably believe that permitting the parent's entry would contravene a court order.

Week 11, 22 to 26 April 2024 – 6.1.1 Engagement with the service

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6.1.1

Engagement with the service

Families are supported from enrolment to be involved in the service and contribute to service decisions.



Week 11
22.4.2024

Section 8. Role of the Educational Leader (Educational Leader)

Detailed guidelines for the Educational Leader.

Educational Leader weekly sheet

Date	Educational Leader activity	With whom?	Comments	Follow up
Monday 22.4.24	Facilitating a pro development workshop on using technology to support learning	Educators	Share knowledge and experience with using technology, demonstrate effective practices, and provide opportunities for hands-on.	Schedule follow-up sessions or provide ongoing support to educators to ensure they are effectively integrating technology into their practice.
Monday 22.4.24				
Tuesday 23.4.24				
Wednesday 24.4.24				
Thursday 25.4.24				
Friday 26.4.24				

General thoughts or ideas

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Assist educators to use this questionnaire to help gain valuable information from parents about what they expected their child to do and learn at the service.

Can you tell me more about your child's social skills and how they interact with others?

How do you feel about your child's literacy and numeracy skills, and are there any areas you would like us to focus on?

What are some of your child's creative, artistic, and imaginative skills that you would like us to encourage?

Does your child speak a language other than English at home, and would you like them to use that language at the service?

How do you think your child engages in free play, and are there any specific activities they enjoy?

Can you tell me about your child's level of independence in tasks like care routines, and how we can support them in developing this further?

What are your child's interests and strengths, and how can we incorporate them into their learning and development at the service?

Would you like your child to learn more about their community or other lifestyles, and how can we incorporate this into their learning?

How would you like us to comfort your child when they are upset or distressed?

How do you feel about your child trying new foods, especially if they are fussy eaters, and are there any foods we should avoid?

Are there any new activities like yoga, sports or excursions into the community that you would like your child to experience?

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Compliance test for educators

Instructions: Nominated Supervisor is to conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Miss Thompson is worried that Izzy's mother's visits distract the children. Is she permitted to ask Izzy's mother to avoid coming at this time?		
Mr. Carter is considering if there are situations where refusing entry is justified, such as when a parent is abusive towards educators. What is the appropriate procedure for dealing with these scenarios?		
Miss Evans has requested clear examples of instances where they can legally deny entry. Could you offer some advice on this issue?		

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Name of educator:

Questions	Response	Pass or Fail
Miss Thompson is worried that Izzy's mother's visits distract the children. Is she permitted to ask Izzy's mother to avoid coming at this time?	Regulation 157 Access for parents. While parent involvement is generally encouraged to promote an open and inclusive environment, the centre has a duty to ensure the well-being and educational engagement of all children. Miss Thompson can address the issue by diplomatically discussing with Izzy's mother how the visits may be impacting the children's focus and learning experience. She can suggest alternative times for visits that would be less disruptive.	
Mr. Carter is considering if there are situations where refusing entry is justified, such as when a parent is abusive towards educators. What is the appropriate procedure for dealing with these scenarios?	It is critical to maintain a safe environment for both children and staff. If a parent's behaviour is abusive and threatens this safety, the service is justified in taking measures to limit or prohibit entry and call the police. The procedure should include documenting all incidents, informing the parent of the specific reasons why their behaviour is unacceptable, and, if necessary, advising them of the conditions under which they may be permitted to return. Don't ever be afraid to call the police.	
Miss Evans has requested clear examples of instances where they can legally deny entry. Could you offer some advice on this issue?	A parent or visitor whose behaviour poses a threat to the safety of children or staff, . Enforcement of court orders such as restraining orders that legally restrict the individual's access to the facility or access to the child/ren.	

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