



Orientation for Children Policy

The following is a summary of the Policy:

- Orientation procedures help maintain continuity of care during transitions (eg home to Service)
- Orientation visits enable educators to establish relationships with children and their families and understand their needs, interests and abilities.
- During orientation visits we will advise families what they need to provide, how we will communicate, and where to access information.
- We will also advise parents of techniques to help their child settle in as soon as possible, and invite them to ring if they have any concerns.
- We will plan ahead with families to ensure transitions between rooms or to school are positive experiences for children and families. Policy includes steps in transition process.

Do you have any feedback or comments about this policy? Please include below.

Educator's Name	Educator's Signature